

**CITY OF EDMONDS
TRANSPORTATION BENEFIT DISTRICT BOARD
APPROVED MINUTES
February 5, 2013**

The Edmonds Transportation Benefit District meeting was called to order at 6:30 p.m. by Board Member Strom Peterson in the Council Chambers, 250 5th Avenue North, Edmonds. The meeting was opened with the flag salute.

OFFICIALS PRESENT

Frank Yamamoto, Board Member
Kristiana Johnson, Board Member
Lora Petso, Board Member
Adrienne Fraley-Monillas, Board Member
Strom Peterson, Board Member
Joan Bloom, Board Member
Diane Buckshnis, Board Member

STAFF PRESENT

Phil Williams, Public Works Director
Jeff Taraday, City Attorney
Sandy Chase, City Clerk
Jana Spellman, Senior Executive Council Asst.
Jeannie Dines, Recorder

1. ROLL CALL

City Clerk Sandy Chase called the roll. All Board Members were present.

2. APPROVAL OF AGENDA

BOARD MEMBER FRALEY-MONILLAS MOVED, SECONDED BY BOARD MEMBER BUCKSHNIS, TO APPROVE THE AGENDA IN CONTENT AND ORDER. MOTION CARRIED UNANIMOUSLY.

3. APPROVAL OF TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES OF AUGUST 6, 2012.

BOARD MEMBER FRALEY-MONILLAS MOVED, SECONDED BY BOARD MEMBER YAMAMOTO, TO APPROVE THE TRANSPORTATION BENEFIT BOARD MEETING MINUTES OF AUGUST 6, 2012. MOTION CARRIED UNANIMOUSLY.

4. ELECTION OF TRANSPORTATION BENEFIT DISTRICT BOARD PRESIDENT AND VICE PRESIDENT FOR 2013.

Board Member Peterson opened nominations for President of the City of Edmonds Transportation Benefit District Board.

BOARD MEMBER BUCKSHNIS NOMINATED FRANK YAMAMOTO FOR PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT. BOARD MEMBER JOHNSON SECONDED THE NOMINATION.

BOARD MEMBER BLOOM NOMINATED LORA PETSO FOR PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT. BOARD MEMBER FRALEY-MONILLAS SECONDED THE NOMINATION.

Board Member Peterson advised nominations did not require a second. Hearing no further nominations, Board Member Peterson closed nominations for President of the Transportation Benefit District Board.

UPON ROLL CALL, THE VOTE ON THE NOMINATION OF FRANK YAMAMOTO AS PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT CARRIED (4-3); BOARD MEMBERS PETERSON, YAMAMOTO, JOHNSON, AND BUCKSHNIS VOTING YES; AND BOARD MEMBERS FRALEY-MONILLAS, PETSO AND BLOOM VOTING NO.

Board President Yamamoto opened nominations for Vice President of the City of Edmonds Transportation Benefit District Board.

BOARD MEMBER BUCKSHNIS NOMINATED KRISTIANA JOHNSON FOR VICE PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT.

BOARD MEMBER BLOOM NOMINATED LORA PETSO FOR VICE PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT.

Hearing no further nominations, Board President Yamamoto closed nominations for Vice President of the Transportation Benefit District.

UPON ROLL CALL, THE VOTE ON THE NOMINATION OF KRISTIANA JOHNSON AS VICE PRESIDENT OF THE CITY OF EDMONDS TRANSPORTATION BENEFIT DISTRICT CARRIED (4-3); BOARD MEMBERS JOHNSON, PETERSON, YAMAMOTO AND BUCKSHNIS VOTING YES, AND BOARD MEMBERS PETSO, BLOOM AND FRALEY-MONILLAS VOTING NO.

5. AUDIENCE COMMENTS

Al Rutledge, Edmonds, reported he has attended all the TBD meetings since it began. He recalled his suggestion to the TBD Board in August to have a shuttle to take seniors to health appointments. He noted there was nothing in the list of transportation needs related to Harbor Square. As he reported to the Planning Board on April 14, 2010, the only way to correct minutes is by listening to the tape. He suggested new projects, either downtown or on Hwy. 99, provide transportation funds. He referred to resolutions the Council approved in the past opposing commercial flights at Paine Field, pointing out it would be quicker for some businesses in Edmonds to pick up merchandise at Paine Field rather than SeaTac.

Roger Hertrich, Edmonds, requested the Board continue discussion regarding chip sealing, which he noted was not included in the list of maintenance the City does. He referred to a presentation by Mr. Williams last year regarding chip sealing, noting there is some interest in chip sealing and there are some roads in Edmonds that would be suitable although no criteria has been established. He recommended Public Works provide the Council a list of streets that would qualify for chip sealing and the Council select one street to chip seal. Although there is not a lot of money for the program, he believed there was enough to cover 1-2 chip seal projects. He urged the Council to make chip sealing part of the City's regular pavement program.

6. **2012 ANNUAL REPORT PER RCW 36.73.160(2)**

Public Works Director Phil Williams provided the following information:

- Edmonds City Council formed the Edmonds Transportation Benefit District (ETBD) on November 18, 2008.
- TBD Board enacted \$20/year fee with Ordinance No. 1 on February 17, 2009 limiting the uses of funds collected to maintenance and preservation of streets and related traffic control assets.
- \$639,180 collected in 2011 spent on maintenance and preservation of City streets, including pavement repair & maintenance, signage management, markings (buttons, curb paint, etc.), crosswalks, and traffic signals.
- \$640,944 collected in 2012 and spent on maintenance and preservation of City streets, including pavement repair & maintenance, signage management, markings, crosswalks, and traffic signals.
- Need to address the ordinance to expand the list of eligible expenses.

Mr. Williams displayed pictures of activities funded with TBD revenue including crack sealing, graffiti removal, asphalt replacement, pothole patching, and signal maintenance and programming. He also provided the following information:

- \$650,000 budgeted for 2013 to come from gas tax for street maintenance and preservation, \$50,000 less than in 2012.
- \$120,000 budgeted for 2013 to come from gas tax for street capital projects; \$40,000 less than in 2012.
- Prevailing elevated gas prices and a lackluster economy have lowered gas tax revenue estimations.
- \$645,000 budgeted for 2013 in TBD revenue.
- \$100,000 in General Fund transfers to Street Fund budgeted in 2013.
- The City has not paved any of its streets with its own General Fund resources since 2008.
- An estimated additional \$1.5 million is needed above and beyond current funding levels to provide a sustainable street condition. This does not include capital projects.

Mr. Williams displayed a graph comparing the ending Fund 111 balance, total revenue, total expenses, General Fund contribution, and TBD revenue 2006-2013. He pointed out the TBD revenue is a stable, not growing, source of revenue as it is based on a fixed \$20/year fee. He provided details of Fund 111 in the 2013 budget:

Fund 111 – 2013 Budget	
Beginning Fund Balance	\$157,290
Revenues	\$1,406,800
Expenses	\$1,558,082
Ending Fund Balance	\$6,008

Mr. Williams explained the only reason the Street Fund does not go negative in 2013 is a \$100,000 General Fund transfer. Ongoing revenues versus ongoing expenses are out of balance by over \$250,000 per year.

Board Member Buckshnis asked if the TBD is a function of Fund 111. Mr. Williams answered the TBD is a separate governmental entity. The ordinance that established the TBD named the City Council as the board of the TBD. The only purpose of the TBD is to generate revenue for the City's transportation needs.

For Board Member Buckshnis, Mr. Williams explained as Fund 111 bills for its services, they are paid by the TBD.

Board Member Buckshnis asked Mr. Williams to respond to Mr. Hertrich's question about chip sealing. Mr. Williams responded although Mr. Hertrich believed there was enough money to do a couple chip seal projects, there is not enough money to do either chip seal nor overlays. He agreed with Mr. Hertrich that there were good applications for chip seal technology in Edmonds and if there was a funding source, he was certain chip sealing would be one of the options. There are also streets for which chip sealing would not be a good option because maintenance has been deferred so long they will need to be repaved or rebuilt. Board Member Buckshnis asked whether the funding strategy for Fund 111 was in the Capital Facilities Plan. Mr. Williams answered yes.

7. BOARD COMMENTS

Board Member Peterson advised the legislature is considering legislation that would give more control to cities and TBDs via additional funding options. Six different transportation packages have been introduced to the legislature. He encouraged citizens to contact their legislators to encourage them to support local authorization for roads.

8. ADJOURN

With no further business, the TBD Board meeting was adjourned at 6:55 p.m.