

**AGENDA**  
**August 9, 2022**

**BOARD OF COMMISSIONERS**

**STATED MONTHLY MEETING 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

**DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE**

- A. 1. Conditional Use Hearing – LMTSD Bus Garage/Red Lion Road
- B. 2. Review and Consider Final Plan – Concert Philmont LLC/Philmont Country Club #17-04
- C. 3. Review and Consider Waiver of Land Development – Karen James/2373 Huntingdon Pike
- D. 4. Building Official's Report
- E. 5. Liaison Report

**DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE**

- F. 1. Review and Consider Minutes of July 12 and 21, 2022
- G. 2. Review and Consider August 2022 Bill List
- H. 3. Review and Consider Ward Redistricting Consultant Proposal
- I. 4. Review and Consider Authorization for Auditor Request for Proposals
- J. 5. Administration Report
- K. 6. Tax Collector's Report
- L. 7. Liaison Report

**RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE**

- M. 1. Review and Consider Inverness Lane at Terwood Road Permanent Closure
- N. 2. Liaison Report

**JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE**

- O. 1. Review Police Pension Plan Ordinance
- P. 2. Police and Fire Marshal Reports
- Q. 3. Liaison Report

**JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE**

- R. 1. Public Works Department Report
- S. 2. Liaison Report

**CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE**

- T. 1. Review Zoning Hearing Board Agenda & Decisions
- U. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

# Lower Moreland Township

## MEMORANDUM

TO: Lower Moreland Board of Commissioners  
FROM: E. J. Lee, Assistant Township Manager/Finance Director  
CC: Christopher R. Hoffman, Township Manager  
SUBJECT: August 2, 2022 Financial Packet

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The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the July expenditure activities and the August bill list for approval are the following:

### **Credit Card Statement ending July 27, 2022:**

- Several charges for Summer Rec program – field trips and supplies.
- Police Detectives purchased new computers and monitors as previous equipment was too old to for updated software needed.
- Several purchases for K9 equipment were purchased. The Police received funding from the Asplundh Foundation to cover the costs associated with K9 needs.

### **July 8 and 22, 2022 Payroll:**

- The July 8<sup>th</sup> payroll is slightly higher than the average payroll due to increases in the uniform police salary upon execution of the 2022 police contract. This payroll also included pro-rated longevity payments due to the uniform officers based on the newly approved 2022 salary schedule.
- Overtime expenditures for each department as of July 31, 2022 are the following:
  - Police: 56% of annual budgeted expenditure (same percentage as last month due to OT reimbursements from outside agencies, which offset OT expenses incurred in July)
  - Public Works: 17% of annual budgeted expenditure
  - Sewer: 50% of annual budgeted expenditure

The majority of the check batches issued with payroll include utilities, loans and other time sensitive payments. Non-routine payments include the following:

### **July 8 Bills Paid:**

- This batch of checks issued consisted of utility, payroll related benefits and Fire Marshal training.
- This batch included four employee reimbursements for items such as prisoner transport gasoline, background clearance check, petty cash, and trailer registration payable only via cash.
- There was one grading permit escrow refund upon completion of the project.

**July 22 Bills Paid:**

- This batch of checks issued consisted of utility, payroll related benefits, and loan payments.
- Sewer bill print invoice is included in this batch as the 2022 Q2 sewer bills were issued at the end of June.
- The Upper Southampton Sewer Treatment services costs in the amount of \$55,232 for Lower Moreland's portions covering January to June of 2022 are included.

**August Bill List:**

- The August bill list includes several payments related to the 2022 road paving program that took place in July, the largest of which were to Eureka Stone Quarry (\$7,715.41) and James D. Morrissey (\$544,244.75)
- The Lower Moreland Township School District tax bills were distributed in July and payments for three township-owned properties are included. These are properties that are leased out and the taxes paid are reimbursed back to the Township by the lessees.
- The 2022 Q2 reconciled wastewater charges are included in this bill list. The Township pays an estimated wastewater charge each month to the city of Philadelphia, then a reconciled actual charge for any deficiencies at the end of each quarter with the third quarter month (this payment is June plus reconciled April, May and June).

**LOWER MORELAND TOWNSHIP - AUG 9, 2022 BOC MEETING  
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$147,573.65	Credit Card Statement ending 7/27/2022
July 8, 2022 Payroll	\$240,357.51	
July 8, 2022 Payroll bills	\$53,366.51	
July 22, 2022 Payroll	\$224,158.51	
July 22, 2022 Payroll Bills	\$123,089.68	
New Bill List for approval	\$788,538.22	
<b>TOTAL</b>	<b>\$1,577,084.08</b>	

Funds Summary:	
(01) General Fund	\$584,252.17
(02) Hydrants	\$21,375.44
(03) Fire Tax	\$6,770.17
(04) Refuse	\$134,124.11
(05) Debt	\$0.00
(06) Library	\$0.00
(08) Sewer	\$222,175.25
(9) Ambulance	\$0.00
(10) P&R	\$35,891.29
(18) Capital Traffic Improvements	\$22,660.00
(19) Capital Improve	\$5,610.90
(35) Liquid Fuels	\$544,224.75
(63) Post Retirement	\$0.00
	<b>\$1,577,084.08</b>