



ADDENDUM #2 RFP 22-001

**SOLID WASTE AND RECYCLE COLLECTION**

This addendum is being issued to address questions submitted on RFP 22-001.

**Q1).** Section 2.8 states that the required Performance Bond is for total projected cost of the first year. In section 2.8.2, it states the bond must be for an amount equal to the annual revenue. Which amount is the City requesting the performance bond?

**A2).** The project cost is the amount the City will have as an expense. This is the same as the annual revenue of the Vendor that they will receive from the City. Basically, the amount is agreed upon during contract negotiations will be required as a performance bond within 14 days of the execution of said contract.

**Q2).** Section 3.8 requests routing information to be displayed on the City's website. Could the City provide a link to the website of the current routing information for vendor reference?

**A2).** The City currently does not have a routing map or software to create one. This can be submitted by the vendor who is chosen for the contract.

**Q3).** Section 3.9 states: "The Contractor shall further establish routes for the collection of solid waste and recyclables to be serviced on the same day." Is this requiring recyclables and solid waste to be serviced the same day at each location, or is it requiring *all* accounts in the contracted service area to be serviced on the same day?

**A3).** The most desired option, is for all curbside accounts, both trash and recycle, to be serviced the same day. However, the City is aware of the current growth and understands if this is not always feasible. In this case, we do ask that both trash and recycle be serviced the same day at each location to minimize traffic, carbon footprint, and to prevent confusion for multiple day pick up for the same location. Please also see section 3.3 for hosting a recycle drop off collection center as opposed to weekly curbside recycling.

**Q4).** So as to better ascertain the recycling service needs of the City, and to be able to and provide the most competitive bid, what are the City's volumes in both recycling and solid waste for the previous 2 years? Are these monthly volume reports available on the website? (As recycling efforts vary greatly from region to region and city to city, this service and expected volume will directly affect capital requirements, which will in turn impact our pricing proposals.)

**A4).** The City does not have these available or on our website. Per our current vendor, the City averages 300 tons per month for Solid Waste and 60 tons per month for Recycle.

**Q5).** Please clarify Section 2.9 on Page 9 where it reads notice to proceed within 10 days.

**A5).** The City understands the potential procurement of equipment and logistics necessary for the selected vendor before the contract can be implemented. These details can be worked out during the contract approval process where the date for 'notice to proceed' is established.

**Q6).** Is the anticipated start date 1/1/2022?

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**A6).** The first of the year would be most optimal start date. However, this is up for negotiation based upon numerous factors and the City's needs and the vendor's requirements. The start date can reasonably negotiated and will be worked out in the contract negotiation process. Please note that the earlier the vendor can start the better. Please add the earliest date you can start on the bid form, as this will also be used in awarding the bid.

**Q7).** Section 2.20, page 12 "Liquidated Damages": This statement is too vague. Please clarify specific examples and associated damages for this section.

**A7).** This is referring to not abiding by the agreed upon contract. Not directly relating to the RFP, but what is mutually agreed in the signed contract that will be negotiated with the vendor with the winning bid.

**Q8).** Section 3.6, page 13 states that complaints must be resolved by 6pm if received by 1pm, but Section 2.16 page 11 states that complaints not resolved with 48 hours will result in a fine. These seem to be in conflict. Will the city agree to use 24 hours for both?

**A8).** This is stating that 'general' complaints must be resolved the day of. A miss collection service that is failed to be resolved would result in the fee credit. The intentions were meant as if not all complaints would be missed pickups. The 6 pm window may be adjust to 24-hours during the contract negotiation with the vendor with the winning bid.

**Q9).** On the Proposal Pricing Bid Sheet "Recycle Collection Center" line, what is the requested unit of measure? Hourly, monthly, per haul?

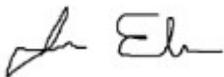
**A9).** The unit is monthly as stated on the bid sheet. The vendor is asked to quantify their expected cost per haul based on the industry average for 3,000 customers and add it to their employee cost based on the hours per month they believe would be necessary to justify collections.

**Recycle Collection Center**

\*\*Dumpster and personnel per event held each **month** \$ \_\_\_\_\_

\*\*size and quantity of dumpster based on 3,000 customers per the industry average

This addendum should be signed and returned with your proposal.



James Elrod  
Accounting Manager

Company Name \_\_\_\_\_

Authorized Representative \_\_\_\_\_