



Commerce Civic Center & Tourism Authority Pricing Sheet

<u>Venues</u>	<u>Weekend Price (F-Sun)</u>	<u>Weekday Price (M-Th)</u>	<u>Deposit</u>	<u>Damage Deposit</u>
Harmony Grove Hall:	\$1800 per day	\$1500 per day	\$900	\$1000
Commerce:	\$400	\$325	\$200	\$400
Cold Sassy:	\$300	\$250	\$150	\$300
Peach:	\$200	\$150	\$100	\$200
Executive:	\$100	\$75	\$50	\$100
Harmony Grove Hall Package:	\$3150	\$3150	\$1500	\$1500
Exclusive Package Entire Civic Center:	\$4300	\$4300	\$2150	\$2000
Cultural Center:	\$400 (Daily)	\$800 (Weekly)	\$200	\$400
Business Center:	\$150 per time slot	\$100 (Daily)	\$100	\$200
	Or \$200 all day			
	Time Slot 8am-4pm or 5pm-11pm or all day 8am-11pm			

*Rentals rates are based on days occupied, 1 Event date is 10 hours unless otherwise approved

*Deposit is **nonrefundable** and applied to rental rate

*A separate Cleaning/Damage deposit is refundable upon facility being left in appropriate condition per cleaning/damage check by Civic Center Coordinator. In the event of facility, equipment, or property damage, all fees and expenses, exceeding the security deposit, incurred by the Commerce Civic Center, will be billed at actual cost plus 20% (for lost revenue) to Lessee.

*Event Insurance is required for events 100 attendance for more

*Events with alcohol are required to get special event permit from City Hall 30 prior to event and also will be required to pay for Security during times of serving alcohol.

Included in Room Prices *Included in base rate above, prices for extras are listed below.

Harmony Grove: 25 Round Tables, 6 Banquet Tables, and 200 Chairs.

Commerce: Up to 13 Round Tables, 3 Banquet Tables, and up to 117 chairs.

Cold Sassy: Up to 8 Round Tables, 2 Banquet Tables, and up to 64 chairs.

Peach: 5 Round Tables, 2 Banquet Tables, and 40 chairs.

Business Center: 5 – 8’ long tables, 50 chairs, refrigerator and sink

Extras

Tables: \$10 ea.

Kitchen Fee: \$200

Chairs: \$2 ea.

Sound System: \$50

Up lighting: \$50

Stage or Dance Floor \$500

Linens: \$16 per linen (white or black only)

<u>Security</u>	<u>>100 ppl</u>	<u>101-200 ppl</u>	<u>201-300 ppl</u>	<u>301-400 ppl</u>
Officers	1	2	3	4
Price (4 hours)	\$175	\$350	\$525	\$700

*Security has to be provided for events serving alcohol for a minimum of payment of 4 hours per officer. \$35 per officer for each additional hours. The officer must be a Commerce Police Officer.



Commerce Civic Center Event Packages

Harmony Grove Package: \$3150

Includes ten-hour rental of the Harmony Grove Hall the day of your event with eight hours the day before for decorating and rehearsal (9 AM – 5 PM). Includes upstairs kitchen and bar, dressing rooms, stage or dancefloor, and set up of tables, chairs and linens for up to 300 people.
37 round tables, 6 banquet tables, 300 chairs

Exclusive Package: \$4300

Includes twelve-hour rental of the entire Civic Center the day of your event with eight hours the day before for decorating and rehearsal (9 AM – 5 PM). Includes both kitchens, bar, dressing rooms, Cold Sassy and Commerce Rooms, one stage or dancefloor, and set up of tables, chairs, and linens for up to 440 people.
55 round tables, 11 banquet tables, 440 chairs

Any items requested in addition to a Package will be charged at base rate price

Kitchen use is only included if a licensed caterer is used. Self-caterers are only allowed use of ice machine, sink, and refrigerator