MINIMUM FINISHED FLOOR LETTER

Address: ____________________________________________
Addition: ______________ Lot: _____ Block: ________
Required Minimum Finished Floor: _______________________

I certify that the benchmark(s) listed below were utilized as a reference in determining the form
elevation and are approved benchmarks obtained from the City of Arlington.

Benchmark:
  Location: ____________________________________________
  Description: ____________________________________________
  Elevation: _____________________________

Benchmark:
  Location: ____________________________________________
  Description: ____________________________________________
  Elevation: _____________________________

I further certify that I have performed a survey of the forms for the structure referenced above
and that the top of form elevation for the lowest floor is ________________.

NOTE: The builder has indicated the lowest point of the garage will be approximately ______ feet below the top of form elevation shown above.

Top of Form Elevation: ________________
Garage Drop (ft): (minus) ________________
Actual Finished Floor Elevation: = ________________
Actual MFF: ________________ (greater than) Required MFF: ________________

Surveyor's Seal:

Signature: _____________________________
Date: _____________________________
Telephone No.: _____________________________

CITY OF ARLINGTON
Acceptance: _____________________________
Date: _____________________________