

**Village of Cambridge Village Board
Amundson Community Center, Community Room
200 Spring Street
Tuesday, November 23, 2021, 6:30 p.m.**

THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

APPROVED 12.14.21

PUBLIC HEARING

1. **Call to Order/Roll Call** President McNally called the meeting to order at 6:32 p.m. Members present: Trustees Kumbier, Wittwer, Galler, Franklin, Schaefer Weiss and President McNally, Trustee Rose excused. Others present: Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; Kris Breunig, Director of Public Works; Jennifer Trendel, Charles Fiesel, The Fiesel Firm; Tim Phelps, Brenda Newman, Kristin Martin, Library Board; Dean Lund; Mike Reiber, Nick Maas, Dancing Goat Distillery; Frank Peregrine, Cambridge Development; Karyn Saemann, Cambridge News; Barb Goeckner; Sue Christianson, Library Board; Joan Behm, Library Director
2. **Proof of Posting** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website. Also published in the newspaper.
3. **Public Hearing – 2022 Budget-** Administrator Moen invited anyone who would like to speak about the budget to do so at this time. Kristin Martin school appointed library board member and an employee of the library for the past eight years. She thanked the Audit and Finance committee for approving the \$90,000 for the library budget but is requesting the Village Board to increase it to \$95,000 so they can address the disparity in wages. Library staff's wages range from \$7.25 to \$11.33 per hour for part time help. She stated that the Board needs to pay employees a living wage. Jennifer Trendel, president of the Library Board also is petitioning the board to approve additional funding due to the low wages of library staff. She also stated that in this budget there are items that have not been included in the past that was not accounted for. President McNally questioned if there was anyone else that would like to speak about the budget?
4. **Adjournment of Public Hearing-** Trustee Franklin made a motion to adjourn the public hearing, seconded by Trustee Kumbier. Motion Carried. President McNally closed the public hearing at 6:37pm.

Village Board Minutes

1. **Call to Order/Roll Call** President McNally called the meeting to order at 6:37 p.m. Members present: Trustees Kumbier, Wittwer, Galler, Franklin, Schaefer Weiss and President McNally, Trustee Rose excused. Others present: Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; Kris Breunig, Director of Public Works; Jennifer Trendel, Library Board; Charles Fiesel, The Fiesel Firm; Tim Phelps, Brenda Newman, Kristin Martin, Library Board; Dean Lund; Mike Reiber, Nick Maas, Sean Dotson Dancing Goat Distillery; Frank Peregrine, Cambridge Development; Karyn Saemann, Cambridge News; Barb Goeckner; Sue Christianson, Library Board; Joan Behm, Library Director
2. **Pledge of Allegiance**
3. **Proof of Posting** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website.

- 4. Public Appearances: Brenda Newmann, and Tim Phelps resident of 716 Kenseth Way**
Vineyards stated she has hired an attorney due to the issues they have with the Village and the builder. She stated she has spoken several times with Lisa Moen the administrator and she feel that Scott Jelle, the building inspector has just “rubber stamped” their plans. Wants to know what will be done with drainage issues because they live at the bottom and has already had water in their basement. She also mentioned that Vulcan, the builder has done nothing to resolve the drainage issues. President McNally stated that they do have a meeting coming up next week to discuss these issues next Tuesday at noon. Tim Phelps requested that the building inspector be at this meeting as well.

Nick Maas- Dancing Goat- Passed out his notes that he read to the board. He read “I have concerns about the notes as published in the agenda from our last meeting. Specifically, I am taking issues with the omission of Blake Sollenberger’s public comment, as well as his own public comment. Some of the content of my public comment was misannotated as occurring during our conversations on the bike trail. The misannotation complicated the reality of our conversation and doesn’t convey the actual context of our conversation. I would like the board to recognize that a stop work order on the developer of the vineyards is not something I required or asked for in relation to our conversations on the bike path. It was merely a mentioning of previously given instruction to the village per storm water mitigation issues in the village.” He also explained a meeting that happened on May 5, 2021 with Mike Reiber, Ron Klass Donofrio, Lisa Moen, Seth Williams Ideal Builders, Jason Tuggle and Theresa Nelson both from Dane County. Nick Maas read “After a perusal of the land in question in the western portion of the development, the county agreed the plan as written is nothing like the plan as built, and that extends to the entirety of the development. Their recommendation, because they have no teeth as the county, was for the village to issue a stop work order immediately on all development in the vineyards until the developer could resurvey the properties in question “as built”, and “develop a plan to address the shortfalls.” He also said, “It would also appear Mike was misquoted as saying the comments were made to him alone. What Mike conveyed was that the comments were made to the group including the village clerk, Lisa Moen.”

Frank Peregrine-Developer Number of issues from reading the previous meeting’s minutes. First issue such as stop work orders that weren’t properly posted to the parties affected. Second issue he states that he doesn’t think anyone here knows about the storm water issues. He brought several handouts of previous as well as current CSM’s for storm water. Jason Tuggle from the county had two issues with storm water one was from the location behind the condo’s, but he was satisfied it was corrected. The second was that where the original bike path was going there was to be a berm that the path was to be on to help separate the natural water versus runoff from distillery that needs to go to the storm water ponds to trap building runoff’s etc. He stated that he has more issues. He would like to be place on the next agenda. Administrator Moen stated to be placed on the agenda she needs specific issues.

Charles Fiesel- Owner of number of buildings on Main Street. He is a proponent for the Village of Cambridge. He will give his phone number out and be willing to meet with anyone if they would like to discuss the buildings. He also wants to be a part of the Plan Commission as he has a potential tenant for the Old Woodshed. He would like to see apartments in the units above on Main St. He also mentioned that he has brought several developers to the Melster Site.

- 5. Approval of Consent Agenda:**
a. Village Board Minutes: November 9, 2021

Trustee Schaefer Weiss made a motion to approve the consent agenda, seconded by Trustee Kumbier.6-0

Water and Sewer Committee: November 16, 2021

6. Reports:

- a. Presidents Report- President McNally thanked the Village forester Jay Weiss for choosing the Village's tree which was a Siberian Spruce. And that the Village has 174 species of trees in the village.
- b. Library Board: November 10th Trustee Schaefer Weiss stated that craft fair was well attended and had a through discussion of the budget.
- c. Village Office Updates: Administrator/Clerk/ Moen stated a lot going on in the office. Two new employees have started, so preparing new hire paperwork such as retirement, health, dental etc. Tax Preparation with delinquent sewer & water, special assessments being added to the two counties website such as trash and recycling and street improvement assessments. Election notices for April election, candidate paperwork packets, annual maintenance and testing of elections equipment in preparation for February election. Fire Commission referendum. PSC submittals. Treasurer Brynwood working with the water department on scheduling meter change out and addressing daily issues. Working with attorney on motions from last meeting, with the Distillery, Bike Trail and Melster site. Prepared a Request for Proposal for Legal services due to Mary Behling semi-retiring. Have been working with Tony Bunocantro developer's agreement for a WEDC Grant for the hotel.

- 7. Bills-**Treasurer Brynwood stated the first round of bills were \$11,569.44 which was incorrect, the correct 1st run of bills were \$13,697.81 and the second run was \$22,126.90. Grand total was \$53,206.70.

Trustee Kumbier made a motion to approve the bills as presented, seconded by Trustee Wittwer. Trustee Wittwer questioned Director Breunig on what work was done on a vehicle. Director Breunig stated that the brakes were changed. Motion carried on a roll call vote.6-0

8. New Business: Discussion and Possible Action regarding:

- a. Village of Cambridge Resolution No. 2021-12, Adopting the 2022 Annual Village Operating Budget

Trustee Kumbier made a motion to approve the Village of Cambridge Resolution No. 2021-12 adopting the 2022 Annual Village operating budget as presented, seconded by Trustee Franklin. Trustee Schaefer Weiss mentioned funds needing to be allocated to the library to increase wages. Administrator Moen mentioned the Covid funds can be used to cover these costs. Trustee Schaefer Weiss stated that there are funds of \$118,000 in their reserve account but to be used for Joan's payout of her retirement in 2023. Trustee Galler would like to look at the sustainability of the library budget. Nick Maas questioned if he could donate the \$5,000 to the library instead of the using the money for the Media replacement. ARPA funds discussion can be placed on the next Village Board Agenda. Motion carried on a roll call vote. 6-0

- b. Request for Proposal (RFP) for Municipal Attorney Services
 - i. Having an Attorney Present at all Village Board Meetings: Trustee Wittwer Administrator Moen stated she asked Attorney Mary Behling to review the request for legal counsel.

Trustee Galler made a motion to proceed with a request for proposal for Municipal Attorney Services

seconded by Trustee Schaefer Weiss. Motion carried.

- c. Development Agreement: Cambridge Inn on Main

Trustee Kumbier made a motion to continue with the developer's agreement upon review and approval from Attorney Behling, seconded by Trustee Franklin. Motion carried.

- d. Authority to purchase a heater for well #2 not to exceed \$3200: Recommendation from Water and Sewer Committee.

Trustee Kumbier made a motion to give Director Breunig authority to purchase a heater for well #2 not to exceed \$3,200.00 seconded by Trustee Franklin. Motion carried on a roll call vote.

- e. COWC Treatment Plant Issues – door knockers: Recommendation from Water and Sewer Committee. A sample flyer was passed around to the board to review pertaining to educating the residents on the need to not flush “flushable” wipes. These are doorhangers that will be placed on resident’s homes distributed by volunteers at the high school.

Trustee Schaefer Weiss made a motion to allow the volunteers at the high school to distribute door knockers regarding the sewer treatment plant issues to village residents, seconded by Trustee Wittner. Motion carried.

9. Unfinished Business: Discussion and Possible Action regarding:

- a. Fire Commission Update
 - i. \$6.3 million Referendum Question-President McNally stated that Bob Salov retiring, and a new acting director has been appointed. The Fire Commission is going to request from the Foundation \$73,000 for a new truck.
- b. Bike Trail: Discussion and possible action regarding bike path construction, including consideration of Dancing Goat’s proposed Conditional Consent to Proceed agreement (granting the Village a license to construct the path). The Board may convene in closed session to consider its response to Dancing Goat’s proposal, pursuant to Wis. Stat. Sec 19.85(1)(e). Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session If the Board chooses to meet in closed session, the Board may return to open session to act on matters relating to the bike path or Dancing Goat’s proposal, and to proceed to consider other items on the agenda.

Trustee Wittner made a motion to convene into closed session pursuant to Wis. Stat. Sec 19.85(1)(e) to consider its response to Dancing Goat’s proposal and deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session If the Board chooses to meet in closed session, the Board may return to open session to act on matters relating to the bike path or Dancing Goat’s proposal, and to proceed to consider other items on the agenda. Seconded by Trustee Schaefer Weiss. Motion carried.

- i. Update on Hwy 134/ Lagoon Drive
- ii. Update on Easements

Trustee Kumbier made a motion to reconvene into open session Seconded by Trustee Galler. Motion carried.

Trustee Galler made a motion to direct the attorney to write a proposed agreement to have Dancing Goat convey easements to the Village and the Village will then release the easements to Dancing Goat. Seconded by Trustee Schaefer Weiss. Motion carried.

Trustee Galler made a motion to have Joe DeYoung give a presentation on Hwy 134/Lagoon Drive at the next Village Board meeting on December 14th with a follow up presentation in February. Seconded by Trustee Kumbier. Motion carried.

10. Correspondence: None

11. Upcoming Meetings: November 30, Economic Development Committee; December 8, Library Board; December 13, Plan Commission; December 14, Joint Law Enforcement; December 14, Village Board; December 21, Water and Sewer Committee; TBD: Special Plan Commission Meeting; Personnel Committee and Public Works.

12. Questions, Referrals to Staff or Future Agenda Items:

- a. Foundation Grant Request
- b. No Village Board Meeting December 28, 2021
- c. ARPA funds

13. Adjournment

Trustee Kumbier made a motion to adjourn, seconded by Trustee Galler. President McNally adjourned the meeting at 9:43pm

Chrissie Brynwood, Treasurer /Deputy Administrator/ Deputy Clerk 12.10.21 1:21pm

1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.

2) More specific information about agenda items may be obtained by calling 608- 423-3712.

3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office and Hometown Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.