

**Village of Cambridge Village Board
Amundson Community Center, Community Room
200 Spring Street
Tuesday, October 12, 2021, 6:30 p.m.**

THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

Village Board Minutes

APPROVED 10.26.2021

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:31 p.m. Members present: Trustees Kumbier, Wittwer, Galler, Franklin, Schaefer Weiss and President McNally. Excused: Trustee Rose. Others present: Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; Kris Breunig; Todd Schultz; Carol Sapienza; Sven Krause; Brian Marstad; Dean Lund; Roxy Engelstad; Mike Reiber, Nick Maas, Dancing Goat Distillery; Tracy Fullback, Invenergy.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website.
4. **Public Appearances:**
 - a. Carol Sapienza, Tourism Update: Carol provided an update on events, publications, online presence, exposure and how we have benefited. ARPA funds; Discover WI partnership. Our businesses are participating in events, programs, etc. Discussion regarding the benefit of the Jefferson County Tourism Ad.
5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: September 28, 2021
 - b. Joint Law Enforcement: September 29, 2021

Trustee Kumbier made a motion to approve the minutes as presented, seconded by Trustee Galler. Motion carried.

6. **Reports:**
 - a. **Presidents Report:** Met with Secretary Thompson from the WI DOT. They did a walking tour of the Village, talked about a possible bypass, speed on Highway 12.
 - b. **Plan Commission:** October 11, 2021: items on the agenda
 - c. **Joint Law Enforcement:** October 12, 2021: Made recommendations on the budget for both Police and Courts – Police will be lowered by \$12,500 per community this coming year due to new deputies being hired. One new Deputy will begin in January, one in February. Deputy VandeBurgt will stay on until both new ones are here. They are also looking at options for backfill of some time slots as Deputy Sinclair will not be returning to the contract.
 - d. **Village Office Updates:** Administrator/Clerk/Treasurer Moen: Ongoing work on a number of the major projects as well as the budget.
7. **Bills:** Treasurer Brynwood stated first round of bills, \$71,661.40 second round was \$21,457.48 totaling \$93,118.88.

Trustee Kumbier made a motion, seconded by Trustee Wittwer to pay the \$93,118.88 village bills. Motion carried on a roll call vote.

8. **New Business:**

- a. **Jefferson County Tourism Ad:** Trustee Galler made a motion to run a 1/2 page ad at the cost of \$595, but to look into a full page ad in the future (\$1,150), seconded by Schaefer Weiss. Motion carried 6-0 on a roll call vote.
- b. **Conditional Use Permit:** Tony Buonincontro, 117 W Main St, for a 6-room hotel- Unanimous recommendation from Plan Commission. He is hoping to be open by the end of the year. There will be two parking stalls behind the building and will use the public parking as additional.

Trustee Wittwer made a motion to approve the Conditional Use Application for Tony Buonincontro for 6 room hotel located at 117 W. Main St, seconded by Trustee Kumbier. Motion carried.

- c. **CSM:** Todd Schultz, Cambridge Real Estate Ventures. Highways 12 & 18 and 134– Unanimous recommendation from Plan Commission: They had come before us in the past for a CSM consisting of 4 lots but due to the wetlands and Kwik Trip wanting to purchase a lot it has been revised. Lot 1 would be for Kwik Trip and lot 2 is being looked at for commercial/retail spaces to be leased.

Trustee Franklin made a motion to approve the CSM for Cambridge Real Estate Ventures, Highway 12& 18 and Hwy 134, seconded by Trustee Wittwer. Motion carried.

- d. Discussion and possible regarding intersection improvements: The WI DOT is doing a traffic analysis of the intersection of Hwy 12/18 and Hwy 134. Due to Kwik Trip wanting to locate there, either a meter intersection or a round about will be needed. Both Kwik Trip and the developer would prefer to see a metered intersection. Discussion ensued regarding the cost of construction of each, the amount of time it would take to construct a roundabout – how long the road would be closed and how it would affect businesses and citizens. There was also discussion regarding future growth, easier to add a roundabout later if needed, than to resize one. Discussion about how traffic would be affected on the road, possible needs for measures to the east and west in the future. Plan Commission had also discussed and were supportive of a metered intersection rather than a roundabout. Ultimately it is the DOT's decision.

Trustee Franklin made a motion to draft a letter to the DOT stating our support of consideration of a metered intersection, seconded by Trustee Kumbier.

- e. Loan for new plow truck: Brynwood has reached out to the local banks for a loan for the new plow truck, Badger Bank had the best rates. She had gotten figures for \$50,000, the cost of the plow. Since that time we have sold the old one for \$18,000.

Trustee Kumbier made a motion to borrow \$35,000 for the purchase of the plow truck, through Badger Bank, seconded by Trustee Galler. Motion carried on a 6-0 vote.

- f. **Resolution 2022 – 08:** Jefferson County Library Resolution: These resolutions exempt us from the County library taxes and provides us with an estimated municipal library appropriation minimum. For Jefferson County that figure is \$2,067 for 2022.

Trustee Galler made a motion to approve Resolution 2022-08, Jefferson County Library Resolution, seconded by Trustee Schaefer Weiss. Motion carried.

- g. **Resolution 2021 - 09:** Dane County Library Resolution: Dane County minimum for 2022 is \$72,896.

Trustee Galler made a motion o approve Resolution 2021-09, Dane County Library Resolution,

seconded by Trustee Schaefer Weiss. Motion carried.

- h. **Street Closing Permit:** October 23, 2021, Costume parade: As has been done in the past, there is a request to hold a costume parade around Veterans Square on Saturday, October 23, at 9:30 am. Staff will provide barricades.

Trustee Galler made a motion to approve the street closing permit for the costume parade on October 23, 2021, seconded by Trustee Franklin. Motion carried.

- i. **Trick or Treat Hours** – October 31, 2021, 5:30 – 7:30 p.m.

Trustee Galler made a motion to set the 2021 Trick or Treat hours at 5:30 – 7:30 p.m. on October 31, seconded by trustee Kumbier. Motion carried.

- j. Appointment to Committees

Trustee Wittwer made a motion to appoint Carla Galler to the Audit and Finance Committee to fill the seat vacated due to Trustee Breunigs resignation, seconded by Trustee Kumbier. Motion carried.

Trustee Galler made a motion to appoint Kris Schaefer Weiss to the Joint Law Enforcement Committee to fill the seat vacated due to Trustee Breunigs resignation, seconded by Trustee Franklin. Motion carried.

Trustee Galler made a motion to appoint Kris Schaefer Weiss as Chair of the Personnel Committee to fill the seat vacated due to Trustee Breunigs resignation, seconded by Kumbier. Motion carried.

9. Unfinished Business: Discussion and Possible Action regarding:

- a. **Bike Trail:** Work is being done on the retaining wall. Once that is complete paving will begin. We are working with, and awaiting a response from, the Dancing Goat as to the terms under which they would be willing to convey the easements necessary for the path. We have to determine if we pave the whole path, with the exception of the section on the Dancing Goat property or wait until spring to finish the paving. Nick Maas spoke regarding his displeasure on how this process has occurred. He stated his support of the bike path, that they have donated money for it. He discussed the incorrect CSMS, Highway 134/Lagoon Drive, water issues. He is disappointed that this was not discussed at a meeting previously, if it had been, then attorneys may not have had to get involved. No action taken, it will be on the next Village board agenda.
- b. **Fire Commission Update;** There were three different ideas presented to the Fire Commission, including the original plan. The other two do not have formal dollar amounts, rather they are estimates based on the square footage.
 - i. **Discussion on cost of Building Project:** McNally had recommended going to the Villages and Towns and see if there was a dollar amount that they could get behind for the building. A majority of the Board felt that we didn't have enough information to provide a number. What would \$X give us? We would need to know this before committing to anything. Wittwer suggested giving us a must have list for immediate safety concerns and we could possibly get behind supporting say \$2 million to fix those immediate needs. Franklin stressed the need to find out from the citizens what they can afford and would support. Discussion regarding the Commission doing a survey of all residents to find this information, rather than the Boards trying to guess what their residents would support.

Trustee Galler made a motion that we did not have enough information to make this decision, seconded by Trustee Schaefer Weiss. Motion carried.

c. **Energy Sub Committee:** Nothing at this time.

10. Correspondence: None

11. Upcoming Meetings: October 13, Library Board; October 14, Joint Review Board; October 14, Joint Personnel and Public Works; October 14, Audit and Finance; October 18, Economic Development; October 19, Energy Sub Committee; October 19, Water and Sewer; October 26, Village Board; October 27, Joint Meeting with the Town of Oakland

12. Questions, Referrals to Staff or Future Agenda Items:

- a. COVID protocols
- b. Kate McGinnity, Dane County Update, November 9

13. Convene into Closed Session per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Proposed Development, Cambridge Winery Agreement

Trustee Wittwer made a motion to enter into closed session per 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Proposed Development, Cambridge Winery Agreement, seconded by Trustee Schaefer Weiss. Motion carried on a 6-0 roll call vote.

14. Reconvene into open session: Trustee Kumbier made a motion to reconvene into open session, seconded by Trustee Schaefer Weiss. Motion carried on a 6-0 vote.

15. Possible Action Taken on Closed Session Items: No action taken

16. Adjournment: Trustee Wittwer made a motion to adjourn, seconded by Trustee Galler. Motion carried. President McNally adjourned the meeting at 9:40 p.m.