

**Village of Cambridge Village Board**  
**Tuesday, June 22, 2021, 6:30 p.m.**

**APPROVED 7.12.2021**

**Village Board Minutes**

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 pm. Members present: Trustees Kumbier, Breunig, Wittwer, Rose, Galler, Franklin and President McNally. Others present: Lisa Moen, Administrator/Clerk, Chrissie Brynwood, Treasurer; Dan Greve, MSA, Mike Reiber, Dancing Goat Distillery; Dean Lund, Roxy Engelstad; Mark Weiss.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website.
4. **Public Appearances:** Dean Lund stated his opposition to the application of the project as presented to the Wisconsin Public Service Commission. Roxy Engelstad summarize a webinar with the Renew Wisconsin. Mark Weiss read a letter to the board opposing the solar factory.
5. **Approval of Consent Agenda:**
  - a. Village Board Minutes: June 8, 2021
  - b. Plan Commission: June 14, 2021
  - c. Energy Sub Committee; June 15, 2021
  - d. Water and Sewer Committee: June 15, 2021
  - e. Licensing Committee: June 17, 2021
  - f. Resignation of Trustee Rose as the Village Representative on the Library Board, to be replaced by Trustee Kumbier.

*Trustee Galler made a motion to approve the consent agenda as presented, seconded by Trustee Kumbier. Motion carried.*

6. **Reports:**
  - a. **Presidents Report:** McNally stated that this Friday is the first concert on the square from 6:30-8:30. He had a meeting with the senior resources regarding a new program for seniors, Computer Buddy, pairing up a senior with a student to have student teach them how to use a computer.
  - b. **Library Board:** Developing employee handbook.
  - c. **Village Office Updates:** Administrator/Clerk Moen: Introduced Treasurer Brynwood and welcomed her to the village. The audit is complete and advises audit & finance to set up a meeting for presentation of the audit. ARPA funds were granted to the village in the amount of \$160,666.23. The village will be receiving these funds over the next two years. Have received the request for CD players. Would like suggestions from the board for additional uses of these funds. We have held several committee meetings – a lot of prep work and follow up for these meetings. Ongoing projects, working with the attorney regarding the winery. Have a pre-construction meeting set for the bike trail. Also requested the need for citizen members for Plan Commission, Water & Sewer, Zoning and Board of Review.
7. **Bills:** First run was \$30,077.37; second run was \$49,605.81 for a total of \$79,683.18. There was a brief discussion regarding bill for court costs due to an employee working remotely.

*Trustee Kumbier made a motion to approve the bills in the amount of \$79,683.18, seconded by Trustee Wittwer. Motion carried on a 6-0 roll call vote.*

8. **New Business:**
  - a. **Village of Cambridge Resolution 2021-05 -:** Relating to the 2020 Compliance Maintenance

Annual Report (CMAR). We have received A's on both the system and fiscal.

*Trustee Kumbier made a motion to approve the Resolution 2021-05, seconded by Trustee Breunig. Motion carried.*

- b. **Village of Cambridge Resolution 2021-04:** Granting Alcohol and Tobacco Licenses for the licensing year of July 1, 2021-June 30, 2022.

*Trustee Franklin made a motion to approve, Resolution 2021-04, relating to the Liquor and Tobacco Licenses for the year of July 30, 2021 – June 30, 2022, seconded by Trustee Breunig. Motion carried.*

- c. **Bee Keeping:**

- i. Application- Administrator Moen created an application for the Bee Keeping as there was none prior to this request. She explained that along with the application there is a one-time fee of \$50.00. This is to cover the costs of notifying neighbors near the area of the Beekeeping to make them aware. Mr. Reiber stated that the area of the location of the bees is on the back side of the property very tucked away at the Rick House site. Trustee's Kumbier and Franklin to approve the application.
- ii. Village of Cambridge Resolution 2021-06- Relating to the Fee Schedule due to the addition of application fee of a one-time \$50.00 for Beekeeping.

*Trustee Breunig made a motion to approve the Resolution 2021-06 to add the fee for Beekeeping in the schedule, seconded by Trustee Galler. Motion carried.*

- d. **Temporary Liquor License,** Cambridge Area Lions Club, July 9, July 23 and August 13, 2021, Veterans Park, Summer Concert Series.

*Trustee Galler made a motion to approve the Temporary Liquor License to the Cambridge Area Lions Club for the dates of July 9, July 23 and August 13, 2021, seconded by Breunig. Motion carried.*

- e. Park Reservation- Cambridge Farm to School- Fall Festival, Veteran's Park, October 9, 2021. President McNally brought up the fact that the Chamber of Commerce is no longer there and there will be no restrooms. He stated that if people needed to use the restrooms, they would have to come the Village Hall. Administrator Moen stated we are not open during those times. Trustee Galler questioned if the school is aware that there are no restrooms at this park. As well as can the school re-apply for a different park that has restrooms. Administrator Moen stated it is not the village's responsibility to provide port a potty. Consensus of the Board was that it is not the village's responsibility to provide restrooms. We have Westside Park which has facilities. It is the renter's decision of what park they want to rent.

*Trustee Galler made a motion to accept their reservation with the park to be decided by the school, seconded by Trustee Breunig. Motion Carried.*

- f. **Dancing Goat Distillery – Rick House Project-**

- i. Accepting Water Mains-Discussed that the water mains were completed as well as the installation of two fire hydrants. MSA has recommended accepting the water mains.

*Trustee Breunig made a motion to accept the water mains, seconded by Trustee Kumbier. Motion Carried.*

- ii. Letter of Credit- Administrator Moen stated she has received an email from MSA regarding the releasing the letter of credit.

*Trustee Kumbier made a motion to accept the Dancing Goat Distillery's Rick House project- letter of credit, seconded by Trustee Galler. Motion Carried.*

- g. Well #3 Water Treatment Facilities, Scope of Project and Engineering Services, MSA. Dan Greve, an engineer from MSA reported to the board the proposal of \$237,498.31 for the repairing of Well #3. Explained that this is a Department of Natural Resources order and needs to be completed by the end of 2022. There is not a lot of time to get this completed due to DNR approvals, PSC approvals, engineering, bidding we need to get this started. Discussion on size of the system and the need to reevaluate the water system output capacity.

*Trustee Kumbier made a motion to accept the Scope of the Project and Engineering services from MSA, seconded by Trustee Wittmer. Motion Carried.*

**9. Unfinished Business:** Discussion and Possible Action regarding:

a. **Energy Subcommittee**

- i. **Letter Sent to other Governing Municipalities** Trustee Rose explained that a letter was sent to surrounding communities to invite them to join with the school districts to form a joint committee with the Koshkonong Solar and Invenenergy.
- ii. **Update on Legal-** Administrator Moen suggested to the board that they need to obtain legal advice on the statement to the Public Service Commission, Dane County ZLR and what are next steps should be. Trustee Rose stated that they have a meeting next Tuesday with Legal.
- iii. **Presentation to Dane County ZLR** Trustee Breunig questioned what is the ZLR? Responded Zoning and Land Regulations.
- iv. **Public Comments to the PSC** -Mr. Lund stated the deadline to have any comments to the Public Service Commission is in early July.
- v. **Economic Impact Study-** Administrator Moen questioned Trustee Kumbier if he has received any cost estimates for this study. Trustee Kumbier stated not yet that he is still working on it.
- vi. **Badger Hollow-** The property that has the panels was old farmland and the site is a construction zone. Trustee Rose requested advice on how to proceed from the Village Board Trustee Breunig questioned what advice did the attorney state. Trustee Rose stated they have not yet received advice from the attorney. Trustee Kumbier stated that the letter to PSC & Dane County ZLR needs to state that the Village of Cambridge opposes the project. Trustee Breunig questioned Trustee Kumbier why they need to oppose and no response from Trustee Kumbier. Mr. Lund stated that he suggests the Village Board not accept the application as presented to the PSC. Trustee Breunig questioned Trustee Rose where do we stand on the Villages position being focused on the Extra Territory Zoning? Trustee Rose stated we still have concerns with the setbacks. President McNally thanked Trustee Rose for all the work he has been doing on this difficult issue on behalf of the Village of Cambridge.

*Trustee Breunig made a motion to allow the Energy Subcommittee to make the decision on the verbiage for PSC and Dane County ZLR, after obtaining legal counsel, seconded by Trustee Franklin. Trustee Galler abstained. Motion carried.*

b. **Fire Commission Update**

- i. **Building Subcommittee Update:** Trustee Breunig stated they had meeting on June 17<sup>th</sup> and took a very in-depth tour in the Town of Deerfield facilities. Then discussed the different tours of Fort Atkinson, Marshal and Deerfield. Questioned the cost of the advertising and signage who would be responsible for payment would it be paid for by fire commission or donations Will be discussed at next meeting.
- ii. **Fire Commission Update:** President McNally stated that the Fire Commission has not yet met but will be meeting this Thursday but at the high school. He explained that they are looking for some input from the public. He stated he will discuss at their meeting the Village's Board vote on a fall referendum. As well as the information needed in order for the referendum to make the next election. Trustee Breunig questioned why the Fire Commission decided to have this meeting at the high school President McNally stated they expected more residents and still can socially distance. Trustee Breunig stated that this meeting should have went to the Sub Committee first and questioned the reason why they are jumping the gun, President McNally stated yes, we are, they are. Trustee Breunig stated it defeats the purposes of having a subcommittee. Trustee Breunig asked President McNally who made this decision to not bring it to the subcommittee? President McNally stated he did not remember. Administrator Moen questioned if the commission has sought after legal counsel regarding the referendum? And that the signed agreement by all five communities that the referendum needs to pass. President McNally invited the board to attend the meeting this Thursday June 24<sup>th</sup> at 6:30 P.M

**10. Correspondence:** None

**11. Upcoming Meetings:** June 24, Public Works Committee; June 29, Energy Subcommittee; July 6, Economic Development; July 7, Board of Review; July 12, Plan Commission; July 13, Village Board; July 20, Water and Sewer Committee; July 27, Village Board.

**12. Questions, Referrals to Staff or Future Agenda Items:**

- a. Quarterly update, Jefferson County Tourism-Carol Sapienza
- b. Quarterly update, Dan County Supervisor- Kate McGinnity McNally requested to invite the Jefferson County Supervisor as well.
- c. Village of Cambridge Ordinance 2021-02 re: Loud and Unnecessary Noises Designated- Administrator Moen will complete this for next meeting.

**13. Adjournment –**

*Trustee Galler made a motion to adjourn at 8:22p.m., seconded by Trustee Bruenig. Motion Carried.*  
President McNally adjourned the meeting at 8:22p.m.