

**VILLAGE OF CAMBRIDGE
VILLAGE BOARD MINUTES
Tuesday, May 11, 2021**

MINUTES

Approved: May 25, 2021

Meeting held by telephone/video conference: [Freeconferencecall.com](https://www.freeconferencecall.com)
Dial-in number (US): (727)731-3716 Access code: 6866292#, Join the online meeting:
<https://join.freeconferencecall.com/bgoeckner> Online meeting ID: bgoeckner

1. **Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 p.m. Members present: President McNally; Trustees Breunig, Franklin, Galler, Kumbier, Rose, and Wittwer. Staff: Lisa Moen, Administrator/Clerk/Treasurer, Barb Goeckner, Deputy Clerk/Treasurer/Administrator Others present: Katie Michel – Town of Deerfield, Karyn Saemann – Hometown News, Tracy Fillback, Kayla Sipple, Roxy Engelstad, Scott Breunig, Dean Lund, and Bob Salov
2. **Pledge of Allegiance**
3. **Proof of Posting:** The agenda was posted on the doors of the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, and the Village website.
4. **Public Appearances:** Katie Michel of Town of Deerfield stated she is on the call for informational purposes.
5. **Approval of Consent Agenda:**
 - a. Village Board Minutes: April 27 and May 6, 2021
 - b. Energy Subcommittee: May 4, 2021

Trustee Kumbier made a motion to approve Consent Agenda as presented, seconded by Trustee Galler. 7 yes, carried.
6. **Reports:**
 - a. President's Report:

President McNally stated people agree with calling off Memorial Day Parade.
 - b. Village Office Updates – Administrator/Clerk/Treasurer Moen

Administrator Moen: Finalized April election with all paperwork submitted to the state. Submitted ad for Treasurer position and will be interviewing next week with final recommendation to the Personnel Committee and to Village Board on May 25th. Preparing for Barb's retirement, she is working with Judy on responsibilities she is assuming. Working on custodial position. Documentation submitted for bike trail project plan. Bids to be opened for this on May 18th. Completed water/stormwater issues. Continue work on Vineyard's agreement, liquor license renewals and preparing to open the Amundson Community Center for public use. She and Trustee Franklin attended BOR training required by DOR. Also looking to integrate in person with virtual meetings for board and committee meetings. Want to be sure we can accommodate those wanting to attend but still meeting all requirements for opening meetings. Have received a quote for a new website so will be exploring that option.

7. Bills:

1st run is \$429,503.15, 2nd run is \$5,204.89 for a total of \$434,708.04.

Trustee Kumbier made a motion to approve the bills as presented, with a total of \$434,708.04, seconded by Trustee Galler. Deputy Goeckner explained the incentive payment due to Cambridge Development LLC for the Vineyards in the amount of \$121,387.91 for the second payment of 2020 and the first payment of 2021. By roll call vote, 7 yes, carried.

8. New Business:

a. No Mow May Proclamation

Trustee Rose requested this item be placed on the agenda. This is a way to assist pollinating insects that are coming out of hibernation which hide under vegetation and leaving the option for growing longer, the pollinators have a better chance of survival. Trustee Kumbier asked if the Village will continue mowing green spaces? Yes, the Proclamation would allow property owners of having the option. Discussion of delaying the mow as an option, also the long lawn issues and enforcing those that do not mow their lawns at all.

Trustee Galler made a motion to approve the No Mow May Proclamation, seconded by Trustee Kumbier. Discussion. 7 yes, carried.

b. Arbor Day Proclamation

Trustee Galler made a motion to approve Arbor Day Proclamation for April 30, 2021, seconded by Trustee Franklin, 7 yes, carried.

c. Engagement Letter for Murphy Desmond

Trustee Kumbier made a motion to approve the engagement letter with Murphy Desmond as legal representation regarding the solar farm discussions, seconded by Trustee Galler. Discussion of representation, how many hours \$5,000 will allow for, clarification committee has not yet determined the position to be taken or recommended to the board, need to have representation available when questions need answers rather than after the fact. Trustee Kumbier stated could apply to the PSC for funding as well.

By roll call vote, 6 yes, 1 abstain (Breunig) carried.

d. Proposed Change to Village Ordinance 6.04.140 Regarding Prohibition on Farm Animals – Rob Warren

Trustee Breunig reported Mr. Warren wishes to postpone this request.

9. Unfinished Business: Discussion and Possible Action regarding:

a. Rescind motion from April 22, 2021, to accept a contract from Barb Goeckner to assist the Village as needed upon her retirement

Deputy Clerk/Treasurer/Administrator Goeckner discovered at her retirement meeting with WRS she must take a 75-day break in service before she can contract with the Village for further work after retiring. She also discovered the Village would not be allowed to make a motion on this agreement until after her retirement date of July 6th, so has requested this action to avoid any legal violations with her retirement annuity.

Trustee Breunig made a motion to rescind the motion of April 22, 2021 accepting the contract from Barb Goeckner, seconded by Trustee Galler, 7 yes, carried.

b. Energy Sub Committee Vacancy:

Trustee Rose explained there is a vacancy on the board and the committee wishes to recommend adding a member of the Cambridge School Board to fill the vacancy. The school has recommended adding Jim Womble. Discussion: Trustee Kumbier recommends Roxy Englestad who has a lot of interest in the Village and is working on the solar issue every day. Administrator Moen clarified the Committee requested to have someone from the School Board appointed. Have had two citizens volunteer to be on the committee as well, should they wish to appoint one of them. They are: Michael Rehak and Ed Van Ravenstein. Discussion of school board member vs. citizen etc. Cambridge residents are represented by the other members on the committee. Will take this back to the Sub-Committee for further discussion and bring back a recommendation.

c. Fire and EMS Commission Update:

President McNally reported the Fire & EMS Commission met on April 29th with the election of the officers. Gene Kapsner Chair again and Mark Cook is Secretary Treasurer. Discussed items that will need work, Pizza Pit property and tabled decision on that as far as updating intergovernmental agreement until Town of Christiana meets to discuss it. Building Review Committee was put forth with 11 members put on it. Fire Chief, EMS Director and Assistants, one member from each community and two at large members. Trustee Kumbier stated at this time the At-Large members had been changed to 4 today with the agenda coming out. Discussion of how this occurred without a vote at the Commission to increase the number. President McNally stated 11 members were agreed to at the meeting. Have requested the Village Board to recognize Kris Breunig as Cambridge's representative member on the Building Review Committee. Trustee Breunig stated he had received an agenda this morning from the Fire Chief which he shared with all Trustees. It indicates the committee meeting will all be in closed session. He expressed concerns with that not being open to the public and violating the open meeting law requirements. Has sent this concern to the Building Review Committee and others. Discussion of Gene Kapsner later response stating the committee is not a governing body but a committee to make a recommendation to the commission. Discussion of Review Committee make up of board members and public members, likened it to the Village's Energy Sub-Committee, which all public can be in attendance. Further discussion of committees, open meeting requirements, allowing public appearances, failure of referendum in 3 of 5 communities, outlines, and timelines in packet from Commission minutes rather aggressive, whether sending the agenda constitutes legal requirements for posting of the meeting and request for legal advice on open vs. closed meetings for Building Review Committee. Other Trustees agree the meetings should be in open session and noticed appropriately. President McNally stated they also discussed renewing CDs at the bank of Deerfield and other banking/loan items. Next meeting May 27th at 6:30 p.m.

10. Correspondence:

a. Public Service Recognition Week and State Employee Appreciation Day

Administrator Moen shared the Governor's email celebrating Public Service Recognition Week and State Employee Appreciation Day during the first week of May.

b. Professional Municipal Clerks Appreciation Week

Administrator Moen shared the Governor's Proclamation of Professional municipal Clerks Week for May 2-8, 2021. Trustee Breunig requested President McNally read the proclamation, which other Trustees assisted in reading and thanked Lisa Moen and Barb Goeckner for their hard work and dedication to the Village.

11. Upcoming Meetings: May 12, Library Board; May 13, Library Board, May 18, Water and Sewer Committee; May 25, Village Board. *All subject to change due to COVID 19 Pandemic.*

Other Committee meeting dates will be set soon for Economic Development, Public Works, and Licensing.

12. Questions, Referrals to Staff or Future Agenda Items: None

13. Adjournment:

Trustee Kumbier made a motion to adjourn, seconded by Trustee Galler, 7 yes, carried. President McNally adjourned the meeting at 7:53 p.m.

Barbara K. D. Goeckner, Deputy Village Clerk/Treasurer/Administrator