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***APPROVED 4/26/2022***  
**LIBRARY BOARD OF TRUSTEES MINUTES**  
**April 5, 2022**

**ATTENDEES**

**Library Board Members:** Chairperson Heather Martin Maier; Vice Chairperson Kate Garrahan; Trustees Elizabeth Tattersall, Bonnie Rogers

**Library Staff:** Interim Library Director Julia Brown; Library Supervisor Laura Treinen; Administrative Services Manager Veronica Hallam, Clerk to the Board

**County Staff:** Deputy District Attorney Cynthea Gregory; Human Resources Director Wendy Lang; Human Resources Analyst Senior Christine Vido

**THE MEETING CONVENED AT 10:02 A.M.**

**1. PUBLIC COMMENTS.**

Chairperson Heather Martin Maier asked for public comment.

There being no public comment, public comment was closed.

**2. DISCUSSION ON APPROVAL OF PROPOSED AGENDA.**

**MOTION/VOTE:**

Vice Chairperson Kate Garrahan made a motion to approve the agenda. Trustee Bonnie Rogers made a second. There being no public comment, the motion carried unanimously with a 4-0 vote.

**3. DISCUSSION ON ACKNOWLEDGING THE MARCH 17, 2022, LETTER OF RESIGNATION BY JULIA BROWN AS THE INTERIM DOUGLAS COUNTY LIBRARY DIRECTOR AND LIBRARY SUPERVISOR, WITH AN EFFECTIVE DATE OF APRIL 15, 2022. [Action]**

Chairperson Martin Maier asked for public comment. There was no public comment.

MOTION/VOTE:

Trustee Rogers made a motion to acknowledge the March 17, 2022 letter of resignation from Julia Brown. Trustee Elizabeth Tattersall made a second and the motion carried unanimously with a 4-0 vote.

Chairperson Martin Maier thanked Julia for her service during her years as library supervisor and her efforts in her dual role as interim director and library supervisor as well as her very generous notice which has allowed the library to make a smooth transition. She wishes Julia well.

**4. DISCUSSION ON THE SELECTION AND APPOINTMENT OF A LIBRARY DIRECTOR PURSUANT TO NRS 379.025 FOR AN INTERIM PERIOD. SUCH ACTION MAY INCLUDE INTERVIEWING INTERESTED CANDIDATES, MAKING AN APPOINTMENT TO FILL THE VACATED POSITION, PROVIDING DIRECTION OR TAKING SUCH OTHER ACTION DEEMED APPROPRIATE TO FILL THE VACATED POSITION. [Action]**

Chairperson Martin Maier acknowledged Human Resources Analyst Senior Christine Vido as an interested candidate to act in a management capacity for the library. Christine introduced herself to the board and noted that during this time of transition for the library it is important to maintain continuity of operations and it is important to consider that there are a lot of staff at the library that have experienced a lot of turnover and changes over the past several months. She explained that she would not step in as a library expert but would step in in a management capacity and assist with budgetary concerns, operational concerns, day to day approvals and help address any employee concerns or decisions as well as be a good facilitator for the board during this transitional period. Wendy Lang, Human Resources Director explained to the board that because the library functions well and has supervisory staff that can maintain the day to day operations Christine would spend roughly an hour a day dedicated to the library and will be available outside of that time and will also modify her time to attend board meetings or other relevant meetings that the library needs her for. In terms of compensation Christine will still be compensated by HR and her salary will continue to come out of the county's general fund, however, she would be entitled to a 10% increase under county policy and that bonus for her interim assignment will come out of the library's fund. Chairperson Martin Maier stated that what she would expect from Christine is to coordinate and work with the supervisors and the trustees on making sure the monthly prep for the board meetings is managed and communicating with supervisors on how the daily functions of the library are going. She noted that it's not necessarily a library specific knowledge that is needed in this capacity as interim but more of a management expertise and good communication skills and if Christine were appointed she is confident that this is well within her grasp.

Chairperson Martin Maier asked for public comment. There was no public comment.

MOTION/VOTE:

Vice Chairperson Kate Garrahan made a motion to appoint Christine Vido as interim director and approve the authorized payment as acting. Trustee Tattersall made a second and the motion carried unanimously with a 4-0 vote. .

## **5. CLOSING PUBLIC COMMENTS.**

Chairperson Martin Maier asked for public comment.

Barbara Smallwood commented that she appreciates the board's perseverance on moving forward in trying to find a director that will be appropriate for the library.

There being no further public comment, public comment was closed.

**MEETING ADJOURNED AT 10:25 A.M.**