



# COLLEGE STATION MUNICIPAL COURT

P.O. Box 9960 • 300 Krenek Tap Road • College Station, TX 77842

Phone: 979 764-3683 Email: [CSMunicipalCourt@cstx.gov](mailto:CSMunicipalCourt@cstx.gov)

**DEFENSIVE DRIVING REQUEST – BY PHONE, EMAIL OR MAIL:** NOTE THAT THIS REQUEST MUST BE RECEIVED OR POST MARKED WITHIN 10 BUSINESS DAYS OF RECEIVING YOUR CITATION, OR YOU LOSE YOUR RIGHT TO REQUEST DEFENSIVE DRIVING FOR DISMISSAL OF YOUR CITATION. (IF YOU HOLD A COMMERCIAL DRIVER LICENSE OR AN OUT-OF-STATE DRIVER LICENSE, YOU DO NOT QUALIFY FOR THIS OPTION).

**CALL THE COURT 979-764-3683 FOR THIS OPTION – YOU DO NOT NEED TO APPEAR IN PERSON**

CITATION # \_\_\_\_\_

OFFENSE: \_\_\_\_\_

**State of Texas VS.** \_\_\_\_\_  
(FULL NAME)

ADDRESS: \_\_\_\_\_  
(INCLUDE APT #) (CITY) (STATE) (ZIP CODE)

PHONE: \_\_\_\_\_  
(CELL) (HOME) (EMAIL)

### APPLICATION FOR DEFENSIVE DRIVING

I hereby enter appearance on the above named offense;

**I understand that I** have the right to a jury trial. I hereby waive my right to a jury trial, and enter a plea of NO CONTEST, and request to take a driving safety course.

**I understand that I must:**

1. Present to the court a valid, non-commercial Texas driver license or permit (send a copy with this request).
2. Present to the court proof of financial responsibility (vehicle liability insurance; send a copy with this request).
3. Not have completed a driving safety course within the past 12 months.
4. Payment must be mailed with this request, or paid by VISA, MasterCard, or Discover to a clerk over the phone: \$144.00 state fees (\$169.00 if the offense occurred in a school zone).  
**Complete steps 1 through 4 before you sign up for the class.**
5. Take an approved by Texas Department of Licensing and Regulation (TDLR) driving safety course (or if operating a motorcycle, an approved motorcycle operator's training course).
6. Present to the court the original signed "court" copy of the certificate of completion from an approved driving safety course provider (or approved motorcycle course) within 90 days of this request.
7. Present to the court the original certified copy (type 3A) of my driver record from TDLR within 90 days of this request.
8. Promptly report any change of address to the court.

**I, swear under oath** that I am not in the process of taking a driving safety course under Article 45.0511, Code of Criminal Procedure, nor have I completed a course under that section that is not yet reflected on my driver's record as maintained by the Texas Department of Licensing and Regulation.

I have not made a request, or I hereby withdraw my request, to the State of Texas for discovery of documents, items, and information pursuant to Article 39.14 C.C.P.

\_\_\_\_\_  
Defendant's Signature

\_\_\_\_\_  
Today's Date

Call the court 979-764-3683 and verify that you qualify for this option. Documents can be submitted by mail or email: [CSMunicipalCourt@cstx.gov](mailto:CSMunicipalCourt@cstx.gov). VISA, MasterCard, or Discover payments can be made by phone to the clerk.

**YOU DO NOT NEED TO APPEAR IN PERSON**