

**THE FIRST MEETING OF THE ST. THOMAS AREA
SECONDARY WATER SUPPLY SYSTEM**

**COMMITTEE ROOM #309
CITY HALL**

MARCH 26, 2015

2:30 p.m. The meeting convened.

ATTENDANCE

Members

Mayor G. Jones, Township of Southwold (arr. 3:00 p.m.)
Councillor L. Stevenson, City of St. Thomas
Councillor D. Crevits, Municipality of Central Elgin
Councillor J. Kohler, City of St. Thomas

Staff

D. Aristone, Director of Finance and City Treasurer
M. Campbell, Manager of Operations and Compliance
J. Dewancker, Director, Environmental Services
L. Perrin, Director of Physical Services, Municipality of Central Elgin
L. Stafford, Compliance Coordinator
K. Grogan, Township of Southwold
M. Konefal, Assistant to the CAO/Clerk, City of St. Thomas

DISCLOSURES OF INTEREST

Nil.

ELECTION OF CHAIR

Motion by Councillor Stevenson - Crevits:

THAT: Councillor Jeff Kohler be elected as Chair, St. Thomas Area Secondary Water Supply System Joint Board of Management.

Carried.

MINUTES

Motion by Councillor Stevenson - Crevits:

THAT: The minutes of the meeting held on November 3, 2014 be confirmed.

Carried.

UNFINISHED BUSINESS

NEW BUSINESS

St. Thomas ASWSS Financial Plan Update - Appendix "A"

Andrew Grunda and Sean-Michael Stephen, Watson & Associates, Economists Ltd., were in attendance to provide a power point presentation about the St. Thomas Area Secondary Water Supply System Financial Plan Update.

The members discussed the recoating of the water tower and its estimated lifespan.

The members asked about any senior level government grants.

The Director, Environmental Services advised that when the water supply system was downloaded to local municipalities by the Province, no funding was provided and no funds have been set aside since.

CONFIRMED _____

CHAIRMAN

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Mr. Grunda advised that there are no grants available in the foreseeable future and therefore, the building of reserves was required in order to deal with any future capital needs.

Mr. Grunda stated that the actual annual impact of the proposed increase to a household is estimated at \$2.00.

The Director of Finance and City Treasurer advised that the transmission line is now 45 years old and that no funds have been set aside for any repair or replacement costs of the line.

The members asked about the opportunity to use development charges to fund some of the capital costs.

Mr. Perrin advised that development charges could only be used for growth related costs.

The members discussed whether the Ford property in Southwold Township was guaranteed a certain capacity if the property were to be purchased or leased.

Motion by Councillor Crevits - Stevenson:

THAT: Report ES26-15, be received as information; and further,

THAT: The report of the St. Thomas Area Secondary Water Supply System Financial Plan update, prepared by Watson & Associates, Economists Ltd. attached to Report ES26-15 be approved; and further,

THAT: The Water Financial Plan and resolution, approving the plan, be submitted to the Ministry of the Environment in order to satisfy the requirements under the Safe Drinking Water Act; and further,

THAT: The Water Financial Plan resolution approving the plan and the St. Thomas Area Secondary Water Supply System Water Rate Study (2015) be submitted to the Ministry of Municipal Affairs and Housing in order to satisfy the requirements under the Ontario Regulation 453/07, Section 3(1)6; and further,

THAT: A notice of the availability of the Financial Plan be published, as prescribed by Ontario Regulation 453/07, in the local press and on the City's website; and further,

THAT: The water rate schedule, included in the Financial Plan Update and referenced in Report ES26-15, be approved and that the new 2015 water rate be effective on July 1, 2015.

Carried.

Drinking Water Quality Management Operation Plans and Policy Endorsement for the St. Thomas ASWSS (EMPS and Transmission Main) - Appendix "B"

Motion by Councillor Crevits - Mayor Jones:

THAT: Report ES23-15, Drinking Water Quality Management Plans and Policy Endorsement for the Elgin Middlesex Pumping Station and the Transmission Main for the St. Thomas Area Secondary Water Supply System be received for information; and further,

THAT: The Joint Board of Management approve the Drinking Water Quality Management Operational Plans and Policies.

Carried.

2014 Annual Reports and 2014 Summary Report for the St. Thomas ASWSS - Appendix "C"

The Director, Environmental Services advised that there is a statutory requirement to provide a report and further, that the report had been published to the City's website.

Motion by Mayor Jones - Councillor Crevits:

THAT: Report ES15-15, 2014 Annual Reports and 2014 Summary Report for the St. Thomas Area Secondary Water Supply System be received for information.

Carried.

Elgin Middlesex Pumping Station Building Ownership Reconciliation - Appendix "D"

The members discussed the fact that no information relating to costs and liability is available at this time.

The Director, Environmental Services suggested that the proposed recipient municipalities would need to obtain a condition assessment of the structure and enter into a joint agreement relating to apportionment of costs and responsibilities.

Motion by Councillor Stevenson - Crevits:

THAT: Report ES27-15 be received as information; and further,

THAT: The St. Thomas Area Water Supply System Board requests that the issue of the Elgin Middlesex Pumping Station building ownership and associated responsibilities be addressed through a comprehensive evaluation and review to be undertaken and paid for by the Elgin Area Primary Water Supply System Board and further, that a subsequent review take place between all involved parties (Elgin Area Primary Water Supply System, City of London, St. Thomas Area Secondary Water Supply System, Aylmer Area Secondary Water Supply System) including but not limited to building ownership, operational, maintenance, and replacement costs.

Carried.

Report ES28-15 St. Thomas ASWSS – Statutory Standard of Care for Drinking Water Systems
Appendix "E"

The Director, Environmental Services advised that copies of the guide had been provided to members of City Council.

Motion by Mayor Jones - Councillor Crevits:

THAT: Report ES28-15 be received as information; and further,

THAT: The Ministry of the Environment document titled, "Taking Care of Your Drinking Water, A Guide for Members of Municipal Councils" with statutory standard of care responsibilities for public water supply under the Safe Drinking Water Act be received.

Carried.

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

Motion by Councillor Stevenson - Crevits:

THAT: The Board adjourn at 4:05 p.m.

Carried.