



Civic Awards
NOMINATION FORM

Please print clearly.

We nominate:

NAME _____

ADDRESS _____
Number Street Postal Code

TELEPHONE _____
Home Work

EMAIL ADDRESS _____

In the following category, we, the nominators, understand there is only one potential award presented in each category:

- Sport Individual Provincial
- Sport Individual National
- Sport Individual International/World
- Sport Team Provincial
- Sport Team National
- Sport Team International/World
- Volunteer Individual (2 awards given) (min 3 years involvement)
- Volunteer Organization
- Good Citizen Individual
- Good Citizen Organization
- Culture Individual
- Culture Organization
- Heroism Award
- Special Contribution
- Youth STEM Award (individual and or group/team)
- Youth Award (individual and or group/team)

To our knowledge, our nominee has not received a Civic Award prior to this nomination.

NOMINATOR

SECONDER

Name: _____

Name: _____

Address: _____

Address: _____

City: _____ Postal Code: _____

City: _____ Postal Code: _____

Telephone: _____

Telephone: _____

Signature: _____

Signature: _____

Email Address: _____

Email Address: _____

PLEASE GIVE A FULL AND DETAILED DESCRIPTION OF YOUR NOMINEE'S ACCOMPLISHMENT(S) BELOW EXPLAINING WHAT QUALIFIES THEM AS PER THE TERMS OF REFERENCE AND THE CRITERIA.

ALL NOMINATIONS WILL BE ACKNOWLEDGED IN WRITING.
THE DECISION OF CITY COUNCIL IS FINAL

Nominees Name: _____

Category you are Nominating them for: _____

List of Accomplishment(s)/Award(s):

Please tell us about your Nominee and what makes this accomplishment special:
(your information will be useful when Council prepares the awards speeches)

NOTE: The information you provide will be used in Council's decision-making process and also in preparing your candidate's speech, should your nominee be selected to receive an award.

INCLUDE AS MUCH INFORMATION AS POSSIBLE. NOMINATIONS OF TEAMS OR ORGANIZATIONS MUST BE ACCOMPANIED BY A LIST OF ALL MEMBERS.

TERMS OF REFERENCE

1. The award to an individual can be given only once in a lifetime in each category.
2. The award to a volunteer organization may not be repeated unless the reason for the award is different from the previous award.
3.
 - a) The award to a team may not be repeated unless a substantial number (75%) of the members of the team is different from those recognized earlier, at the discretion of Council.
 - b) A complete, typewritten list of all players must be included with each team nomination.
4.
 - a) Each person receiving an individual award will be given a City of St. Thomas certificate and civic award pin for their achievements.
 - b) Each volunteer organization or team will be given a City of St. Thomas certificate bearing the name of the team and year of accomplishment.
 - c) Each member of the volunteer organization or team will be given a Civic Award lapel pin.
5. City Council may make nominations and/or seek nominations from individuals or organizations.
6. If City Council feels it does not have a recipient of sufficient merit, the award for a particular category may not be given that year.
7. Each recipient of the Civic Award must be:
 - a) a citizen of the City of St. Thomas and/or
 - b) an individual involved in a St. Thomas-based group.

unless being recognized in the Heroism Category and the Mayor's Award
8. The executive signing officers of recognized groups must be advised of the nomination(s) submitted relative to their organizations.
9. Youth awards are considered for those individuals 18 years of age and younger.
10. The decisions regarding recipient selections and category selection are made at the discretion of City Council and may vary depending on the qualifying information submitted. As well, from time to time the Committee reserves the right to re-categorize nominations in order to be fair and appropriate.

ALL NOMINATIONS MUST BE SUBMITTED TO THE MAYOR'S OFFICE c/o P. O. BOX 520, CITY HALL, N5P 3V7,
OR HAND-DELIVERED TO THE MAYOR'S OFFICE, CITY HALL, 3RD FLOOR
545 TALBOT STREET, ST. THOMAS

CRITERIA

SPORTS

Must be in a recognized open Provincial competition and or open National competition and or in a recognized International/World competition. Awards may be presented for both Individual and teams in each above listed category.

VOLUNTEER

2 individual awards and or 1 organization award, for those who have currently volunteered their time and/or talents on a continuous basis and have provided an outstanding contribution to the citizens of St. Thomas for a minimum of three years.

GOOD CITIZEN

1 individual and or 1 organization, who through their volunteerism, have performed a one-time outstanding deed for the betterment of the citizens of St. Thomas.

CULTURAL

Must be recognized at the Provincial, National, or International level in the field of theatre, art, music or literature or as Cultural Ambassadors for the City of St. Thomas, the individual or group nominated has contributed to the cultural character of our City through extended cultural accomplishments and/or by representing St. Thomas. 1 individual and or 1 organization.

HEROISM

To qualify for this award, the nominee has performed a selfless act to save or protect others. The Heroism Award may be given to a St. Thomas Citizen or to a non-St. Thomas Citizen who has performed an act of bravery in St. Thomas, or outside St. Thomas if the act was in St. Thomas's interest. The Heroism Award may be given posthumously.

SPECIAL CONTRIBUTION

To qualify for this award, the nominee must have made a significant contribution to the citizens of St. Thomas through work that is not listed in the other established categories.

YOUTH STEM AWARD

Youth under the age of 18 recognized for outstanding efforts and achievements in supporting and promoting science, technology, engineering and math; tackling issues from the personal to the global.

YOUTH AWARD

Youth under the age of 18 making a positive difference in their community, developing skills for learning, life and work. e.g. creating a program for youth, running an after school club, volunteering in the community; promoting motivation, confidence and self esteem in other youth.

MAYOR'S AWARD

Is chosen and presented by the Mayor to an individual or organization who has made an impact on the City of St. Thomas and surrounding community through their accomplishments.

Notice of Collection

Personal information on this application form is collected under the authority of the Municipal Act, 2001, and will be used to assist in determining suitability for an honour or award to recognize outstanding achievement. The names of individuals who are being recognized and the reason for their recognition will form part of the publicly available meeting minutes. Questions regarding the collection, use and disclosure of this personal information may be directed to: Maria Konefal, City Clerk at (519) 631-1680 ext 4123 or mkonefal@stthomas.ca.