



**Date:** August 8, 2022

**Project:** Kinlock Road Multi-Purpose Trail  
Request for Proposals – Engineering and Design Services

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1. Please note the change in deadline as follows:

All proposals are due at the Town of Stratford main office, 234 Shakespeare Drive, Stratford, PE C1B 2V8 **no later than 2:00 p.m. on Monday, August 22, 2022.**

With this change, please replace the schedule with the following:

Anticipated award of design	August 29, 2022
Preliminary Design Concept	October 7, 2022
75% Design Submission	October 28, 2022
Tender Package Submission	November 25, 2022
Issue Tender	January 13, 2022

2. Electronic submission of proposals sent to [jwoodard@townofstratford.ca](mailto:jwoodard@townofstratford.ca) will be accepted under the following conditions:
  - a) The technical proposal is submitted by the date and time as indicated in this addendum as the deadline. The sender should ensure delivery receipt is requested for their confirmation that the email was received.
  - b) The fee proposal will be submitted when requested by the Town, after the technical proposal review process is completed.

The evaluation process will remain as identified with the technical assessment being completed prior to the financial proposal being reviewed.

3. For clarification, geotechnical investigation by way of test pits will be required. It will be the consultant's responsibility to determine the location and quantity required to obtain the data needed for the design.

**End of Addendum No. 1**