



**City of Asbury**  
You're home.

# Welcome Packet

[www.cityofasbury.com](http://www.cityofasbury.com)

[info@cityofasbury.com](mailto:info@cityofasbury.com)

City Hall - 563.556.7106

City Hall Hours: M-F, 7:30a - 4:00p

5290 Grand Meadow Dr., Suite #1, Asbury, IA 52002

# Welcome to Asbury!

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The City of Asbury is one of the fastest growing residential communities in the state of Iowa. Asbury has grown from a small town with a population of 71 in 1960 to over 5,900 residents today. The City maintains a unique blend of rolling hills and open space areas to create a warm and friendly community environment.

## City Services

<b>Police Protection</b>	
Emergency	911
Non-Emergency Dispatch	563-589-4414
Asbury Police Department (non-emergency)	563-585-1874
<b>Fire Protection and Ambulance</b>	
To Report a Fire or Emergency	911
Fire Station Non-Emergency	563-556-5874
<b>Utilities (sewer, water, storm water, refuse, recycling, yard waste)</b>	Due on the 15th of the month; pay by ebill, direct debit, drop box at City Hall, in person, or mail
	Please see pages 3-4 for specific guidelines on refuse, recycling, and yard waste
<b>Non-City Utilities</b>	
Electricity	Alliant Energy: 800-255-4268
Black Hills	888-890-5554
<b>Notary</b>	City Hall Administrative Staff are certified notaries. No fee.
<b>Library</b>	Dubuque County Library operates a branch in City Hall located at 5290 Grand Meadow Dr, Suite #2
Hours	M-Th: 9:00a- 8:00p; F: 9:00a- 6:00p; Sat: 9:00a- 3:00p; Sun: Closed
<b>Permits</b>	Please call 563-556-7106 or email <a href="mailto:dhummel@cityofasbury.com">dhummel@cityofasbury.com</a>
	Zoning- Required for house additions, garages, patios, sheds, swimming pools, fences, etc.
	Building, Electrical, Plumbing, and Mechanical
	Excavation- Before any cutting, breaking, disturbing, modifying or excavating of public streets, sidewalks, driveways, curbs, alleys or public property has begun

# Recreation and Parks

<b>Arrowhead Park</b>	Located off Seippel Road and Blackfoot Lane, includes a wooly mammoth themed playground.
<b>Althaus Wetland and Nature Preserve</b>	Located off Wintergreen Dr., this city-wide trail system connects from Althaus Wetland to Maple Hills Park and Asbury Park.
<b>Asbury Park (open air, 2 pavilions for rent)</b>	Located on Asbury Road by Springgreen Drive, amenities include a baseball diamond, basketball court, two tennis courts, and two hard surface volleyball courts, all of which are lighted. Asbury Park also has fitness stations, swings, slides, tot toys, picnic tables, grills, restrooms, a sand volleyball court and picnic shelters for rent. Information on reserving a shelter can be obtained by calling the City Clerk's office at City Hall, 556-7106.
<b>Brook Haven Park</b>	A small tot lot located off Brook Haven Drive, just off Hales Mill Road.
<b>Clay Ridge Park</b>	Located on Doe Run Drive, this neighborhood park has a large rope climbing structure.
<b>Cloie Creek Park (open air, 1 pavilion for rent)</b>	Located off Hales Mill Road and Park Place, park amenities include a single track mountain bike trail, play equipment, restrooms, picnic tables and a splash pad (open Memorial Day to Labor Day). Information on reserving a shelter can be obtained by calling the City Clerk's office at City Hall, 556-7106.
<b>Forest Hills Walking Trail</b>	A trail that travels through the Forest Hills Subdivision. There are entrances to the trail off Forest Hills Drive and Willow Brook Drive. This trail also surrounds the subdivision's drainage pond.
<b>Maple Hills Park</b>	Located at the end of Burr Oak Drive and has a softball diamond, tot lot and picnic tables.
<b>Wedgewood Trail</b>	Accessed off Doral Drive and is a natural non-paved walking trail and paved trail that surrounds Wedgewood Pond.
<b>Meadows Golf Course</b>	Located at 6525 Clover Lane just off Asbury Road, this 18 hole award winning golf course includes a golf shop and bar and grill. Call 583-7385 to schedule tee times, golf outings or special events or visit <a href="http://www.meadowsgolf.com">www.meadowsgolf.com</a> .
<b>Dog Walking</b>	You may walk your dog along any city trail. No dogs are allowed in city parks. If you do walk your dog, please clean up after your pet.

# General Information

<b>Health Services</b>	Dubuque serves as a medical center for the tri-state region, with two hospitals, independent nursing services and several clinics.
Unity Point Health Hospital	Located at Grandview Ave. and Delhi Streets, Dubuque, 563-582-1881.
MercyOne Hospital	Located on Mercy Drive, Dubuque, 563-589-8000.
<b>Education</b>	
Dubuque Community School District	<a href="https://www.dbqschools.org/">https://www.dbqschools.org/</a>
Holy Family Catholic Schools	<a href="https://www.holyfamilydbq.org/">https://www.holyfamilydbq.org/</a>
Tri-State Christian School	<a href="https://www.tscs.org/">https://www.tscs.org/</a>
<b>Animals</b>	
Animal bites	The owner of any dog, cat or other animal which has bitten or attacked a person, or any person having knowledge of the bite or attack, should be reported to the Asbury Police Department.
Strays	It is unlawful for any owner to allow dogs, cats or any other animals to run at large within the corporate limits of the city. Any animal at large may be impounded. For more information contact the Asbury Police Department.
Dead animals	The City will remove dead animals from the streets and right-of-ways. Please contact City Hall 556-7106 for removal of dead animals in the right of way.
<b>'Asbury' as your Address</b>	You are encouraged to use "Asbury, Iowa 52002" as your mailing address. This is acceptable by the post office. If you know your eight-digit zip code, using that is preferred.
<b>Voting</b>	Residents may vote at Asbury City Hall, 5290 Grand Meadow Drive, or the Meadows Golf Course at 6525 Clover Lane. Voting locations are determined by the Dubuque County Election's Office; voting sites may vary.
	Residents may register in person at the Dubuque County Auditor's Office prior to the election or at the voting site, day of election. The County Auditor's Office is located in the Dubuque County Courthouse at Seventh Street and Central Avenue, Dubuque. For more information about registering, call Dubuque County election offices at 563-589-4457. Registration is available by mail, but must be done 25 days before an election.

# Yard Waste Guidelines

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Yard waste must be in a refuse container without a plastic bag. Each container must be placed at curbside with a tag facing the street on the regular collection day. (Thursday) **Yard Waste tags can be purchased at City Hall, Casey's General Store on Asbury Road, and Blaine's Farm and Fleet.**

Yard waste is vegetation (plants) only. Vegetation includes plants, tomato vines, leaves and twigs. Yard waste does not include; soil, rocks, food waste, fruits, vegetables, nuts, pine cones, or lumber.

A yard waste container is a receptacle with a capacity of greater than 9 gallons but not greater than 32 gallons constructed of plastic or galvanized metal, and having a tight-fitting lid capable of preventing entrance into the container by vermin. The mouth of the container shall have a diameter greater than or equal to that of the base. The weight of the container and its contents cannot exceed 40 pounds.

Bundles shall mean trees, shrubs, and brush trimmings securely tied with a string or rope, together forming an easily handled package not exceeding 4 feet in length and 2 feet in diameter or 40 lbs in weight.

**The City offers four free yard waste pick ups: the first two Thursdays in April and the 2nd and 3rd Thursday in November. The last yard waste pick up is the 3rd Thursday in November due to the landfill requirements. Normal guidelines for yard waste must be followed. There is a limit of 10 bags for each free Thursday pick up.**

Christmas tree pick up is announced annually.

## Yard Waste Pick Up Days and Times

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Yard waste is picked up on Thursdays during the "growing" season, which is from approximately the first Thursday in April until the third Thursday in November. If a holiday falls on a Thursday, yard waste collection shall be made on Saturday of the same week. The City offers an annual Yard Waste Tag for purchase for one container and the cost is \$50.00. Please have all containers and bundles out by 6:00 a.m.

## Refuse Guidelines

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Each Asbury residence is issued a 65 gallon refuse container. The container is marked with serial numbers that coordinate with each property. Containers are to remain with the property. When ownership changes, the refuse container must remain at the property address it is assigned to. If containers are removed from the property address, the property owner will be responsible for the cost of the replacement container.

If you do have additional refuse, tags can be purchased at Casey's General Store on Asbury Road or Asbury City Hall for \$1.25 each. One tag shall be good for one (1) additional container/bag of garbage. Please set your refuse and recycling curbside by 6 a.m. on your pick up day.

## Refuse Pick Up Days

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Refuse pick-up is on Wednesday for most of the Asbury community. Refuse pick up is on Friday if you live in the Centura Court, Arrowhead, Wedgewood, Legacy Heights or Tuscany Ridge neighborhoods.

# Recycling Guidelines

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Your residence has been issued a 65 gallon brown container with a yellow lid and is to be used for recycling only. This container is marked with a serial number and must remain with the property it is assigned to. Please make sure the container is 2 feet away from any other containers and do not place it near a parked car, basketball hoop or under a tree. Place the container curbside by 6 a.m. When snow is present place on a cleared, flat area. Below is a list of recyclables that are accepted. If the item is not on the list, it will not be accepted.

<b>Newspaper</b>	Only clean and dry newspaper will be accepted. No plastic wrap.
<b>Magazines</b>	Only clean and dry magazines, catalogs and brochures will be accepted. No plastic wrap.
<b>Corrugated Paper</b>	Only clean and dry corrugated cardboard and brown paper grocery bags will be accepted. Waxed cardboard and food contaminated cardboard are <b>not accepted</b> .
<b>Mixed Paper</b>	Home and office paper such as photocopies, junk mail, colored paper, fax paper school paper, file folders, paperback and hard cover books and puzzle books are accepted.
<b>Aluminum</b>	Aluminum cans only.
<b>Tin Cans</b>	All clean tin cans are accepted.
<b>Plastic Containers</b>	Only plastic jugs, bottles and containers that have a #1 -5 and # 7 in the recycling symbol will be accepted. This symbol can be usually found on the bottom of the container.

# Direct Debit Form

The City of Asbury, Iowa has implemented the direct debit payment service for sewer, garbage, community protection, stormwater and water bills. Participants in the direct debit program will continue to receive a bill, but instead of writing a check, the amount due is deducted electronically from the customer's checking account on the 15<sup>th</sup> of each month. If you would like to sign up for this program, please complete the authorization form below and mail or drop off with a voided check to:

City of Asbury  
5290 Grand Meadow Dr, Suite #1  
Asbury, Iowa 52002-2589

Your account information can be found on your monthly utility bill. Be sure to attach a voided check with your form. After the authorization is processed the following note will appear on your bill:

## BANK PAY

This means all information on the authorization has been verified and payment will be automatically debited from your account. To locate your Transit/ABA and account numbers, look to the bottom series of numbers on the face of each check.

John Doe or Jane Doe 123 Anywhere St. Asbury, Iowa 52002	Check #2080 _____ 2021
Pay to the Order of: _____	\$ _____ .00 Dollars
Bank of Asbury, Iowa For: _____	_____
<b>079448953 (TRANSIT NUMBER)</b>	<b>877925804 (ACCOUNT NUMBER) 2080</b>

### AUTHORIZATION AGREEMENT FOR PREAUTHORIZED UTILITY PAYMENTS CITY OF ASBURY, IOWA

PLEASE INDICATE:  NEW INFORMATION  CHANGE INFORMATION

Name: \_\_\_\_\_ Utility Service Address: \_\_\_\_\_  
Utility Account Number: \_\_\_\_\_ Phone: \_\_\_\_\_

I (we) hereby authorize the City of Asbury, Iowa hereinafter called CITY, to initiate debit entries to my (our)  
 Checking Account  Savings Account (**select one**) indicated below and depository named below, hereinafter called  
DEPOSITORY, to debit same to such account for payment of monthly sewer, water, community protection and garbage bills.

Bank Depository Name: \_\_\_\_\_ City/State: \_\_\_\_\_  
Bank Transit/ABA Number: \_\_\_\_\_ Bank Account No. \_\_\_\_\_  
(9 digit number)

*This authority is to remain in full force and effect until CITY and DEPOSITORY have received written notification from me (or each of us) of its termination in such time and in such manner as to afford CITY and DEPOSITORY a reasonable opportunity to act on it.*

Name(s): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

# Building Permits

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Many construction and home renovation projects require a permit before construction may begin. A few common projects requiring a permit include and are not limited to:

- New houses (See additional requirements for new construction projects below)
- Decks, patio covers, porches (repair and replacement)
- Roof work
- Siding, soffit, fascia, casings
- Additions
- Garages and carports
- Structural repairs i.e. foundations, walls, headers, beams, joists and rafters
- Retaining walls over 4 feet high
- Swimming pools
- Interior remodeling involving drywall, moving/building of walls, altering windows and/or doors etc.
- Demolition of all or part of a structure

This list is not all inclusive. If you have any questions whether your project requires a building permit, please call City Hall at 563.556.7106.

## **Recreational Vehicles, Campers, Boats**

The City does not allow boats, campers, trailers or RV's to be stored in your driveway for more than 48 hours.

# Electrical, Mechanical, Plumbing Permits

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The following are some of the more common projects that require an electrical, mechanical or plumbing permit:

- Changing, relocating, alteration to electrical service entrance
- Rewiring house, adding outlets, central air conditioning
- New Bath or changing location of plumbing fixtures
- Gas piping
- Installing a new or replacing a furnace, water heater, central air conditioner

*Under City Ordinance, single family homeowners who are also the occupant of the home may obtain permits to do their own work. However, if you hire a contractor to do the work, they should obtain the permit. Contractors are required to be licensed in the State of Iowa.*





ASBURY EAGLES CLUB  
5900 Saratoga Plaza, Asbury, IA 52002  
563.588.4458 / [www.asburyeaglesclub.com](http://www.asburyeaglesclub.com)



## New Member to Asbury Drink Coupon

Good for two (2) mixed drinks or beers

*Only good at the Asbury Eagles Club, 5900 Saratoga Plaza, Asbury, IA*

**Hours:** M/T: 4-11 p.m.; W/Th: 4-Midnight; F/S: 4 p.m. - 2 a.m.; Sun: 11 a.m. - close.

The Asbury Eagles club is a non-profit social/charitable organization. Our bar and activities are open to the public but we also encourage people to become members. We promote a family atmosphere and plan events throughout the year. We have an indoor bar; outdoor patio; game room; and hall rentals.

### Meetings

*Aerie - 1st Wednesday of each month, 7:00 P.M. Auxiliary - 1st Monday of each month, 7:00 P.M. Joint Meeting - 3rd Wednesday of each month, 7:00 P.M. Trustee meeting - 2nd & 4th Monday of each month, 6:30 P.M.*