

**CITY OF NORTHVILLE PARKING PERMIT APPLICATION**

CITY ORDINANCE PROHIBITS PARKING ON CITY STREETS AND ALLEYS, AND IN CITY PARKING LOTS BETWEEN THE HOURS OF 3:00 AM AND 5:00 AM. THE ORDINANCE PROVIDES THAT A PERMIT *MAY* BE ISSUED TO ALLOW PARKING DURING THE RESTRICTED TIMES WHEN THE APPLICANT IS ABLE TO DEMONSTRATE UNDUE HARDSHIP AS A RESULT OF THE PARKING RESTRICTIONS. (*HAVING TO SWITCH VEHICLES AROUND IN YOUR DRIVEWAY IS NOT CONSIDERED AN UNDUE HARDSHIP*)

**PERMIT TYPES**

**ANNUAL:** ISSUED FOR THE CALENDAR YEAR. NO PARKING SPACE AVAILABLE OR INSUFFICIENT PARKING AREA. INABILITY TO ENLARGE PARKING,

**TEMPORARY:** ISSUED FOR UP TO SIX MONTHS FROM DATE OF ISSUE, NON-RENEWABLE.

TYPE OF PERMIT YOU ARE APPLYING FOR:  ANNUAL       TEMPORARY FOR \_\_\_\_\_ WEEKS/MONTHS

**APPLICANT INFORMATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
#      STREET      APT #      CITY      STATE      ZIP

HOME PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_ OTHER #: \_\_\_\_\_

MICHIGAN DRIVER'S LICENSE #: \_\_\_\_\_ (IF NOT MICHIGAN, INDICATE STATE)

**VEHICLE INFORMATION**

MAKE OF VEHICLE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_ YEAR: \_\_\_\_\_

MICHIGAN LICENSE PLATE #: \_\_\_\_\_ (IF NOT MICHIGAN, INDICATE STATE)

NUMBER OF VEHICLES AT LOCATION (DOES NOT APPLY TO LOT PERMITS): \_\_\_\_\_

LICENSE PLATE NUMBERS OF *ALL* VEHICLES AT LOCATION (DOES NOT APPLY TO LOT PERMITS): \_\_\_\_\_

JUSTIFICATION FOR PERMIT: \_\_\_\_\_

EXACT LOCATION WHERE VEHICLE WILL BE PARKED: \_\_\_\_\_

**REQUESTING:**

- STREET, LOTS, OR CENTRAL BUSINESS DISTRICT LOT PERMIT (**\$10.00 PER MONTH**)
- CENTRAL BUSINESS DISTRICT WITH WORK HOURS BETWEEN 3 AM & 5 AM PERMIT (**\$5.00 PER MONTH**)
- BUSINESS VEHICLE/BUSINESS LOCATED WITHIN CENTRAL BUSINESS DISTRICT (**\$5.00 PER MONTH**)

I own, lease, rent or I am a family member, employee or other authorized agent of the owner of this vehicle. I understand that I am responsible for this vehicle and I will not hold the City of Northville responsible for any loss, vandalism or damage to this vehicle or its contents while parked in a public or city owned area.

I understand that any permit issued is only valid if parked according to the terms and conditions of the permit and only if the permit is conspicuously displayed on the vehicle. I further understand that the permit is not valid unless the vehicle is parked in the designated area and that the permit will become void if the vehicle is not maintained in an operable condition as provided in City Ordinance or if it creates a hazard or nuisance.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

\_\_\_\_\_ DATE APPLICATION RECEIVED

ALL RECEIVED PARKING PERMIT APPLICATIONS ARE TO BE PLACED INTO THE PARKING PERMIT DRAWER FOR PROCESSING.

PREVIOUS PERMITS?  YES  NO REMARKS: \_\_\_\_\_

PREVIOUS DENIALS?  YES  NO REMARKS: \_\_\_\_\_

UNPAID PARKING TICKETS?  YES  NO IF YES, TICKET #'S: \_\_\_\_\_

SITE INSPECTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

PERMIT APPROVED?  YES  NO

IF NO, WHY? \_\_\_\_\_

TYPE OF PERMIT:  ANNUAL  TEMPORARY FOR \_\_\_\_\_

TYPE OF PERMIT:  LOT  STREET

TERMS OF PERMIT: \_\_\_\_\_

PERMIT COST: \$ \_\_\_\_\_

\_\_\_\_\_ APPLICANT NOTIFIED VIA  PHONE  MAIL BY: \_\_\_\_\_  
(date)

\_\_\_\_\_ \$ PERMIT PAID FOR AND GIVEN TO APPLICANT BY: \_\_\_\_\_  
(date)

\_\_\_\_\_ \$ MONEY TURNED OVER TO CITY CASHIER BY: \_\_\_\_\_  
(date)

**WHEN THE PERMIT IS PICKED UP AND PAID FOR, PLACE THE MONEY AND THIS FORM TOGETHER INTO THE BOND BOX. THE PERMIT IS THE APPLICANT'S RECEIPT.**