



**BOARD AND COMMISSION SELECTION COMMITTEE  
MEETING NOTICE AND AGENDA  
October 20, 2022 at 9:00am**

The Board and Commission Selection Committee, comprised of the Mayor and Mayor Pro Tem, will meet at the above date and time to interview applicants interested in being considered for an appointment to various Board and Commissions, and make an appointment recommendation to City Council. The public is invited to attend the meeting.

**LOCATION:** City of Northville Municipal Building – Council Chambers  
215 W. Main Street, Northville, MI 48167, 248-349-1300 ext. 9904

- 1. Call to Order**
- 2. Public Comments** – limited to matters not on the agenda
- 3. Approve Agenda**
- 4. Approve Minutes** – 9/28/2022
- 5. Board/Commission Applicant Interviews**
  - 9:00am Dan Stedem (Board of Zoning Appeals)
  - 9:15am Amy Bonser (DDA)
  - 9:30am James Petres (Housing Commission)
  - 9:45am Brandon Bueter (DDA)
  - 10:00am No one scheduled
  - 10:15am David Cole (DDA)

**6. Adjourn**

Posted: 10/13/2022

DIANNE MASSA, CMC, MiPMC  
CITY CLERK

**City of Northville**  
**Board and Commission Selection Committee Meeting Minutes**  
**September 28, 2022**

**Call to Order**

The meeting of the Board and Commission Board and Commission Selection Committee was called to order at 8:55am at the City of Northville Municipal Building – Council Chambers, 215 W. Main Street, Northville, Michigan, 48167.

It was noted that Committee members Mayor Brian Turnbull and Mayor Pro Tem Barbara Moroski-Browne were present. Also present was City Clerk Dianne Massa. No citizens were present.

**Public Comments**

None

Meeting recessed at 8:56am. Meeting reconvened at 8:57am.

**Approve Agenda**

**Motion Moroski-Browne, seconded by Turnbull** to approve the agenda as presented. **Motion carried.**

**Approve Minutes**

**Motion Moroski-Browne, seconded by Turnbull** to approve the August 31, 2022 and September 15, 2022 meeting minutes as presented. **Motion carried unanimously.**

**Discussion/Recommendation**

**Downtown Development Authority**

It was explained that there were six applicants for three positions on the Downtown Development Authority (DDA) Board as follows:

Resident member:	Margene Buckhave (may also serve concurrently as a vested member)
Vested member:	Joseph Corriveau, Steven Huprich, Terri O'Brien, Shawn Riley
Member-at-large:	Mary Starring

Discussion and deliberation on the applicants are reflected in the September 15, 2022 meeting minutes.

**Motion Moroski-Browne, seconded by Turnbull** to request that City Council support Mayor Turnbull's decision to appoint Margene Buckhave and Shawn Riley to the DDA Board of Directors. **Motion carried unanimously.**

Regarding the third position on the DDA Board, it was explained that the Board and Selection Committee discussed comments from DDA Board Member Mary Starring at the September 15th meeting, agreeing that her comments suggested a willingness to step aside if another qualified candidate was found. As part of its discussion, the Committee focused on applicants Steven Huprich and Terri O'Brien. Minutes from the September 15th meeting reflect that both were weighted equally and had diverse skill sets. As a result of its discussion, the Selection Committee recommended Terri O'Brien's appointment to the DDA Board of Directors.

Mayor Pro Tem was later made aware that Terri O'Brien and Shawn Riley are realtors at the same firm. Even though there are no rules that prohibit two DDA Board members from the same place of employment from serving on the DDA, it is not a wise practice. Therefore, the DDA appointment recommendations were withdrawn from consideration at the September 19, 2022 City Council meeting so that the Board and Commission Selection Committee could reconvene and reconsider.

Discussion ensued pertaining to applicant Steven Huprich. Huprich has knowledge of the Northville community and downtown as a City resident and downtown business owner. His professional background as a clinical psychologist, business owner, and tenured full professor at University of Detroit Mercy adds diversity to the DDA Board and offers a different perspective. In his role as a Senior Warden of Christ Church Cranbrook, Huprich demonstrated leadership and assisted with policy-making, financial management, and a capital campaign. As a downtown business owner and City resident, he could serve as a vested stake DDA Board Member or a member at large.

The DDA Marketing Committee would benefit from Terri O'Brien's skills. It was hoped she would engage with the DDA by actively participating in the DDA subcommittees.

**Motion Moroski-Browne, seconded by Turnbull** to request that City Council support Mayor Turnbull's decision to appoint Steven Huprich to the DDA Board of Directors. **Motion carried unanimously.**

There being no further business, **Motion Moroski-Browne, seconded by Turnbull** to adjourn the meeting. **Motion carried unanimously.**

Adjournment: 9:05am.

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Dianne Massa, CMC, MiPMC  
City Clerk

**From:** [notification@civiclive.com](mailto:notification@civiclive.com)  
**To:** [Dianne Massa](#)  
**Subject:** Board and Commission Service Application 2020-09-14 02:44 PM(EST) Submission Notification  
**Date:** Monday, September 14, 2020 2:44:11 PM

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**Board and Commission Service Application 2020-09-14 02:44 PM(EST)** was submitted by Guest on 9/14/2020 2:44:04 PM (GMT-05:00) US/Eastern

Name	Value
<b>Name</b>	Daniel Stedem
<b>Street Address</b>	
<b>City</b>	Northville
<b>State</b>	MI
<b>Zip</b>	48167
<b>Cell Phone</b>	
<b>Home Phone</b>	
<b>Beautification Commission</b>	
<b>Board of Review</b>	
<b>Board of Zoning Appeals</b>	Yes (per 10/6/22 email)
<b>Brownfield Redevelopment Authority</b>	
<b>Downtown Citizens District Council</b>	
<b>Downtown Development Authority (DDA)</b>	
<b>Historic District Commission</b>	
<b>Housing Commission</b>	
<b>Liquor License Review Committee (LLRC)</b>	
<b>Northville Senior Advisory Commission</b>	Yes
<b>Planning Commission</b>	
<b>Youth Assistance Commission</b>	
<b>Heard about vacancy thru City News</b>	Yes
<b>Heard about vacancy thru City Website</b>	
<b>Heard about vacancy thru Social Media</b>	
<b>Other</b>	Yes
<b>Heard about vacancy thru</b>	Brian Turnbull
<b>Attended Meetings?</b>	No
<b>If yes, approximate dates</b>	
<b>Why do you want to serve on this board?</b>	My wife and I have been residents in both the township (8 years) and now the city for 4+ years. I would like to get involved in city services.
	Have worked on a number of

<b>Areas of expertise you would bring to this board</b>	Committees over the years. Extensive business Operational and Management expertise.
<b>Education</b>	B.S. State University New York
<b>Occupation</b>	Global Account Manager Snap-on Business Solutions. Work from home.
<b>Civic Involvement</b>	Northville Historical Society member. Chairperson Parish Council, Our Lady of Victory. Past Lion's Club President (FL) Past Boy Scouts of America Troop Committee Chairperson (FL) Additional by request
<b>Registered to vote in the City of Northville</b>	Yes
<b>Became City resident in</b>	May 2016
<b>Related to any city elected official or spouse?</b>	No
<b>Related to the City Manager or spouse?</b>	No
<b>Explain relationship</b>	
<b>In default to the City (taxes, UB, etc.)</b>	No
<b>In default to any other govt unit of Michigan</b>	No
<b>Own Property in DDA District</b>	
<b>Property address in DDA District</b>	
<b>Place of business in DDA District</b>	
<b>Place of Business in DDA District</b>	
<b>Name and Address of DDA Business</b>	
<b>DDA resident</b>	
<b>Understand and agree to application certification</b>	Yes

To view this form submission online, please follow the link below:

<https://www.ci.northville.mi.us/form/one.aspx?objectId=17049908&contextId=14930250&returnto=submissions>

**From:** [notification@civiclive.com](mailto:notification@civiclive.com)  
**To:** [Dianne Massa](#)  
**Subject:** Board and Commission Service Application 2022-10-06 09:37 AM(EST) Submission Notification  
**Date:** Thursday, October 6, 2022 9:37:56 AM

**Board and Commission Service Application 2022-10-06 09:37 AM(EST)** was submitted by Guest on 10/6/2022 9:37:38 AM (GMT-05:00) US/Eastern

Name	Value
<b>Name</b>	Amy Bonser
<b>Street Address</b>	
<b>State</b>	MI
<b>Zip</b>	
<b>Cell Phone</b>	7
<b>Home Phone</b>	
<b>Beautification Commission</b>	
<b>Board of Review</b>	
<b>Board of Zoning Appeals</b>	
<b>Brownfield Redevelopment Authority</b>	
<b>Downtown Citizens District Council</b>	
<b>Downtown Development Authority (DDA)</b>	Yes
<b>Historic District Commission</b>	
<b>Housing Commission</b>	
<b>Liquor License Review Committee (LLRC)</b>	
<b>Northville Senior Advisory Commission</b>	
<b>Planning Commission</b>	
<b>Youth Assistance Commission</b>	
<b>Heard about vacancy thru City News</b>	
<b>Heard about vacancy thru City Website</b>	
<b>Heard about vacancy thru Social Media</b>	Yes
<b>Other</b>	
<b>Heard about vacancy thru</b>	
<b>Attended Meetings?</b>	Yes
<b>If yes, approximate dates</b>	Regular attendance at Marketing Mix Meetings
	I have a vested interest as a retail business manager downtown and this is a critical time for retail and restaurants with the planned growth in the surrounding areas and the street

<b>Why do you want to serve on this board?</b>	<p>closures. I would like to be a voice for retail and restaurant owners and protect these types of businesses so we continue to have a healthy draw of visitors to the downtown Northville shopping and dining district.</p>
<b>Areas of expertise you would bring to this board</b>	<p>I have multi-unit management experience in the restaurant industry, I have owned my own music education business which allowed me to be home with our 4 children as they were growing up, and I currently manage MOD Market - a non-profit retail shop downtown which provides employment training programs for adults with disabilities. I am innovative, have the ability to make thoughtful decisions, am approachable and have many years of business experience with small budgets thru multi million dollar budgets.</p>
<b>Education</b>	<p>BA Michigan State University, Hospitality Business</p>
<b>Occupation</b>	<p>Non Profit and Retail Manager</p>
<b>Civic Involvement</b>	<p>NCBA member - regularly attending meetings since October 2019 DDA Marketing Mix Committee - regularly attend meetings since October 2019 St Michael the Archangel Church and School, Livonia MI. Fundraising Auction Chairperson 2012-2020</p>
<b>Registered to vote in the City of Northville</b>	<p>No</p>
<b>Became City resident in</b>	<p>No</p>
<b>Related to any city elected official or spouse?</b>	<p>No</p>
<b>Related to the City Manager or spouse?</b>	<p>No</p>
<b>Explain relationship</b>	
<b>In default to the City (taxes, UB, etc.)</b>	<p>No</p>
<b>In default to any other govt unit of Michigan</b>	<p>No</p>
<b>Own Property in DDA District</b>	<p>No</p>
<b>Property address in DDA District</b>	
<b>Place of business in DDA District</b>	<p>Yes</p>
<b>Place of Business in DDA District</b>	<p>Yes</p>
<b>Name and Address of DDA Business</b>	<p>MOD Market 150 Mary Alexander Ct</p>
<b>DDA resident</b>	<p>No</p>
<b>Understand and agree to application certification</b>	<p>Yes</p>

**From:** [notification@civiclive.com](mailto:notification@civiclive.com)  
**To:** [Dianne Massa](#)  
**Subject:** Board and Commission Application 2022-08-07 09:57 PM(EST) Submission Notification  
**Date:** Sunday, August 7, 2022 9:57:19 PM

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**Board and Commission Application 2022-08-07 09:57 PM(EST)** was submitted by Guest on 8/7/2022 9:57:03 PM (GMT-05:00) US/Eastern

Name	Value
<b>Name</b>	James L Petres
<b>Street Address</b>	
<b>City</b>	Northville
<b>State</b>	MI
<b>Zip</b>	48167
<b>Cell Phone</b>	
<b>Home Phone</b>	
<b>Beautification Commission</b>	
<b>Board of Review</b>	
<b>Board of Zoning Appeals</b>	
<b>Brownfield Redevelopment Authority</b>	
<b>Downtown Citizens District Council</b>	
<b>Downtown Development Authority (DDA)</b>	
<b>Historic District Commission</b>	
<b>Housing Commission</b>	Yes (added per email 10/4/22)
<b>Liquor License Review Committee (LLRC)</b>	Yes
<b>Northville Senior Advisory Commission</b>	
<b>Planning Commission</b>	
<b>Youth Assistance Commission</b>	
<b>Heard about vacancy thru City News</b>	Yes
<b>Heard about vacancy thru City Website</b>	
<b>Heard about vacancy thru Social Media</b>	
<b>Other</b>	
<b>Heard about vacancy thru</b>	
<b>Attended Meetings?</b>	No
<b>If yes, approximate dates</b>	
<b>Why do you want to serve on this board?</b>	As a City retiree and long time resident I am interested in serving the City and with my background, I feel that I am well suited to serve on this Committee
<b>Areas of expertise you would bring to this board</b>	Over 50 years of work in law



	enforcement.
<b>Education</b>	AA Schoolcraft College BSCJ Wayne State University MACJ University of Detroit FBI National Academy, 189th Session
<b>Occupation</b>	I retired after 34 years (1972-2006) with the Northville Police Department, the last 8 as Chief. Later I served as the Chief at the Mundy Township Police Department for 6 years and for the past 9 years as a part time deputy with the Oakland County Sheriff's Department.
<b>Civic Involvement</b>	Scout leader, including Cubmaster Pack 721, Scoutmaster Troop 903. Northville Rotary Club 1980-2007, including one year as President. Sons of the American Revolution, Huron Valley Chapter. Positions include Past Chapter President, Past State President and Past Vice President General for Great Lakes District. Currently Chapter and State Secretary as well as committee positions on National level. Member OLV parish.
<b>Registered to vote in the City of Northville</b>	Yes
<b>Became City resident in</b>	Since December 1986
<b>Related to any city elected official or spouse?</b>	No
<b>Related to the City Manager or spouse?</b>	No
<b>Explain relationship</b>	
<b>In default to the City (taxes, UB, etc.)</b>	No
<b>In default to any other govt unit of Michigan</b>	No
<b>Own Property in DDA District</b>	
<b>Property address in DDA District</b>	
<b>Place of business in DDA District</b>	
<b>Place of Business in DDA District</b>	
<b>Name and Address of DDA Business</b>	
<b>DDA resident</b>	
<b>Understand and agree to application certification</b>	Yes

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**From:** [notification@civiclive.com](mailto:notification@civiclive.com)  
**To:** [Dianne Massa](#)  
**Subject:** Board and Commission Application 2022-10-06 04:30 PM(EST) Submission Notification  
**Date:** Thursday, October 6, 2022 4:31:12 PM

**Board and Commission Application 2022-10-06 04:30 PM(EST)** was submitted by Guest on 10/6/2022 4:30:57 PM (GMT-05:00) US/Eastern

Name	Value
<b>Name</b>	Brandon Bueter
<b>Street Address</b>	
<b>City</b>	Northville
<b>State</b>	MI
<b>Zip</b>	48167
<b>Cell Phone</b>	
<b>Home Phone</b>	
<b>Beautification Commission</b>	
<b>Board of Review</b>	
<b>Board of Zoning Appeals</b>	
<b>Brownfield Redevelopment Authority</b>	
<b>Downtown Citizens District Council</b>	
<b>Downtown Development Authority (DDA)</b>	Yes
<b>Historic District Commission</b>	
<b>Housing Commission</b>	
<b>Liquor License Review Committee (LLRC)</b>	
<b>Northville Senior Advisory Commission</b>	
<b>Planning Commission</b>	
<b>Youth Assistance Commission</b>	
<b>Heard about vacancy thru City News</b>	
<b>Heard about vacancy thru City Website</b>	
<b>Heard about vacancy thru Social Media</b>	Yes
<b>Other</b>	
<b>Heard about vacancy thru</b>	
<b>Attended Meetings?</b>	No
<b>If yes, approximate dates</b>	
<b>Why do you want to serve on this board?</b>	To help the betterment and enhance the downtown district.
	We are currently working on project development, with the Marquis Theater. Our focus is community minded and we

<b>Areas of expertise you would bring to this board</b>	are trying to enhance the entertainment value in town. Our goal is to connect the creative community, while integrating the arts.
<b>Education</b>	Northville High School Graduate
<b>Occupation</b>	Property management
<b>Civic Involvement</b>	As a new business owner we are trying to participate with all civic activities and municipalities.
<b>Registered to vote in the City of Northville</b>	No
<b>Became City resident in</b>	northville
<b>Related to any city elected official or spouse?</b>	No
<b>Related to the City Manager or spouse?</b>	No
<b>Explain relationship</b>	
<b>In default to the City (taxes, UB, etc.)</b>	No
<b>In default to any other govt unit of Michigan</b>	No
<b>Own Property in DDA District</b>	Yes
<b>Property address in DDA District</b>	135 East Main St
<b>Place of business in DDA District</b>	Yes
<b>Place of Business in DDA District</b>	Yes
<b>Name and Address of DDA Business</b>	Marquis Theater 135 East Main st.
<b>DDA resident</b>	No
<b>Understand and agree to application certification</b>	Yes

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**From:** [notification@civiclive.com](mailto:notification@civiclive.com)  
**To:** [Dianne Massa](#)  
**Subject:** Board and Commission Application 2022-09-29 04:57 PM(EST) Submission Notification  
**Date:** Thursday, September 29, 2022 4:57:42 PM

**Board and Commission Application 2022-09-29 04:57 PM(EST)** was submitted by Guest on 9/29/2022 4:57:24 PM (GMT-05:00) US/Eastern

Name	Value
<b>Name</b>	David Cole
<b>Street Address</b>	
<b>City</b>	Northville
<b>State</b>	MI
<b>Zip</b>	48167
<b>Cell Phone</b>	
<b>Home Phone</b>	
<b>Email</b>	
<b>Beautification Commission</b>	
<b>Board of Review</b>	
<b>Board of Zoning Appeals</b>	
<b>Brownfield Redevelopment Authority</b>	
<b>Downtown Citizens District Council</b>	
<b>Downtown Development Authority (DDA)</b>	Yes
<b>Historic District Commission</b>	
<b>Housing Commission</b>	
<b>Liquor License Review Committee (LLRC)</b>	
<b>Northville Senior Advisory Commission</b>	
<b>Planning Commission</b>	
<b>Youth Assistance Commission</b>	
<b>Heard about vacancy thru City News</b>	
<b>Heard about vacancy thru City Website</b>	
<b>Heard about vacancy thru Social Media</b>	
<b>Other</b>	
<b>Heard about vacancy thru</b>	
<b>Attended Meetings?</b>	No
<b>If yes, approximate dates</b>	
<b>Why do you want to serve on this board?</b>	To help continue the good progress the DDA has made during our tenure here in Northville.
	20+ years of owning Great Harvest Bread. Having lived, worked and played

<b>Areas of expertise you would bring to this board</b>	in downtown for over 20 years I may have a perspective and expertise that could complement the DDA.
<b>Education</b>	BSE - University of Michigan MBA - University of Michigan
<b>Occupation</b>	Bakery Owner
<b>Civic Involvement</b>	Served on multiple City Projects Served on Chamber of Commerce ~ 12 years Served on NCBA Board ~ 5 years Served on DDA Board ~ 5 years
<b>Registered to vote in the City of Northville</b>	Yes
<b>Became City resident in</b>	Aug 2002
<b>Related to any city elected official or spouse?</b>	No
<b>Related to the City Manager or spouse?</b>	No
<b>Explain relationship</b>	
<b>In default to the City (taxes, UB, etc.)</b>	No
<b>In default to any other govt unit of Michigan</b>	No
<b>Own Property in DDA District</b>	Yes
<b>Property address in DDA District</b>	139 E Main Street
<b>Place of business in DDA District</b>	Yes
<b>Place of Business in DDA District</b>	Yes
<b>Name and Address of DDA Business</b>	Great Harvest
<b>DDA resident</b>	No
<b>Understand and agree to application certification</b>	Yes

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