MEMBERS: Kate Hull-Pease, Chairperson; Jim Meier, Gina Lisak, Shawna Carey, Scott Newbold, Regina Ingram

MEMBERS ABSENT:

CITY STAFF: Jack Dodge, Community Development Manager
James Morgan, Public Works Manager
Alyssa Tatro, Associate Planner

Approve Meeting Minutes:

April 20, 2021 & May 15, 2021

Discussion Items:

1) Discussion of Park Tour Results
2) Outdoor Fit Park Equipment – discuss equipment and potential locations
3) Park Art – Piano Harp- Choose a Location
4) Beaver Park Gate
5) Parks Maintenance Inspections
6) Adjourn

The next Regular Park Board Meeting is scheduled for Tuesday July 20, 2021 at 6:30 p.m.
City of Pacific Park Board  
Minutes for April 20, 2021

Call to Order  
Chairperson Hull-Pease called the Regular Meeting to order at 6:40PM

Attendance  
Members Present: Chairperson; Kate Hull Pease, Gina Lisak, Shawna Carey, Scott Newbold, Ragina Ingram  
Members Absent: Jim Meier  

Member Newbold moved to excuse member Meier, seconded by member Lisak; motion approved unanimously.  

Member Meier joined the meeting at 6:44

City Staff: Jack Dodge, Community Development Manager; Alyssa Tatro, Associate Planner; Jim Morgan, Public Works Manager; Nicole Schunke, Administrative Assistant  

Guest: Mayor Leanne Guier

Approval of Park Board Minutes  
The minutes were approved unanimously via Voice Vote

Approval of Agenda  
Katie added an item (5) for a presentation by the Mayor, moving adjournment to item 6.  
The amended agenda was approved unanimously.

Discussion items

1. Introduction of Ragina Ingram  
Chairperson Kate asked Ragina Ingram to introduce herself to the park board.

2. Gate at Beaver Park  
Mayor Guier, Jack Dodge, and Jim Morgan spoke about the kiss gate and the different types and styles of gates that can work at Beaver Park.  

After discussion Park Board tabled the item for after the Park Board tour.

3. Recommended Park Improvements, Parks Board Priorities for 2021, Preliminary cost estimates  
Sunset Park:  
Jim Morgan will check in with Park Board in 90 days  
Interurban Trail:  
$5,000 for flashing lights  
$$3,000 way finding signs  
Beaver Park:  
Sod during the Fall  
Elise Park:  
Cost estimate by next meeting  
Aspen Park:  
Change the 3 trees from quaking aspen to red maples  
Otter Park:  
Sod during the Fall after Beaver Park
4. Parks Maintenance Inspections, refining summary sheet values
   Park Board reviewed the maintenance inspections.

5. Mayor’s Presentation
   - Mayor Guier said that the Park Board might be able to do everything on their priorities list.
   - Mayor Guier also mentioned that she has some Parks & Rec magazines for the Park Board to look at during their park tour.
   - War Memorial on the Interurban Trail will be getting funding from the Port of Seattle. The Lions Club, The Veterans of Foreign Wars, and Four Culture are willing to help on the project as well.
   - There is a donation of foliage (tree and bushes) has been offered to the Park Board; Park Board will take a look at them during the Park tour.

Adjourn
The meeting was adjourned at 7:44

Next meeting will take place on Tuesday, May 18, 2021 via Zoom Meeting

Minutes prepared by Nicole Schunke, Administrative Assistant

Meeting Minutes Approved

_________________________________  ____________________
Kate Hull Pease, Commissioner         Date
City of Pacific Park Board
Minutes for May 18, 2021

Call to Order
Chairperson Hull-Pease called the Regular Meeting to order at 6:40PM

Attendance
Members Present: Chairperson; Kate Hull Pease, Jim Meier, and Scott Newbold
Members Absent: Gina Lisak, Shawna Carey, and Ragina Ingram

City Staff: Jack Dodge, Community Development Manager; Alyssa Tatro, Associate Planner; Jim Morgan, Public Works Manager; Nicole Schunke, Administrative Assistant

Guest: Rob Paish

Due to three absentees the members present started an unofficial meeting.

Approval of Park Board Minutes
The minutes were unable to be approved due to lack of quorum

Approval of Agenda
The agenda was unable to be approved due to lack of quorum

Discussion items
1. Outdoor Fit Park Equipment – Guest Rob Paish with Outdoor-Fit to discuss
   The Park board was unable to make a motion after Rob Paish’s demonstration.

2. Discussion of Park Tour Results
   Park Board discussed the park tour. Action to follow at the next meeting

3. Park Art – Piano Harp
   Jim Morgan gave a mini presentation on what the piano harp would be used for. Action to follow at the next meeting

Adjourn
The meeting was adjourned at 7:38

Next meeting will take place on Tuesday, June 15, 2021 via Zoom Meeting

Minutes prepared by Nicole Schunke, Administrative Assistant

Meeting Minutes Approved

______________________________     ________________
Kate Hull Pease, Commissioner       Date
PIANO HARP
# PARK INSPECTION SUMMARY FOR PARK BOARD

**Inspection Items by Park Maintenance Lead**

| Vandalism-damage, graffiti, glass, trash, needles | Wood rotten, cracked, missing | Surfacing material |
| Loose or missing hardware | Remove foreign objects - chains, ropes, wood | Swings |
| Chains kinked, twisted, broken | Sweep walkways, platforms, steps | Climbers |
| Guardrails and handrails | Concrete footers exposed | Slides |
| Seats - cut, cracked, missing | Standing water |

**Number of parks** 10

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## PARK INSPECTIONS: April 16 - Jun 14, 2021

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<th></th>
<th>16-Apr</th>
<th>20-Apr</th>
<th>23-Apr</th>
<th>26-Apr</th>
<th>30-Apr</th>
<th>3-May</th>
<th>7-May</th>
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**TOTALS**

| 1 | 141 | 9 | 15.667 |
| 2 | 147 | 10 | 14.700 |
| 3 | 143 | 10 | 14.300 |
| 4 | 142 | 10 | 14.200 |
| 5 | 145 | 10 | 14.500 |
| 6 | 149 | 10 | 14.900 |
| 7 | 160 | 10 | 16.000 |
| 8 | 152 | 10 | 15.200 |
| 9 | 144 | 10 | 14.400 |
| 10 | 152 | 10 | 15.200 |
| 11 | 152 | 10 | 15.200 |
| 12 | 169 | 10 | 16.900 |
| 13 | 0 | 0 | #DIV/0! |

**GRAND AVERAGE** 15.083

**NOTES**

- Graffitti, standing water, replace bucket swings, fix rim on bball court
- Sidewalk too close to structure

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**PARK BOARD RESPONSE**

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**TOTALS** 0 0

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**NOTES:** Do not include trash, garbage, or litter
### Inspection Items by Park Maintenance Lead

| Vandalism-damage, graffiti, glass, trash, needles | Wood rotten, cracked, missing | Surfacing material |
| Loose or missing hardware | Remove foreign objects - chains, ropes, wood | Swings |
| Chains kinked, twisted, broken | Sweep walkways, platforms, steps | Climbers |
| Guardrails and handrails | Concrete footers exposed | Slides |
| Seats - cut, cracked, missing | Standing water |

### PARK INSPECTIONS: May 21 - June 11, 2021

#### TALLY OF "GOOD" FOUND IN EACH PARK

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#### NOTES

- Bench missing bolt. Repaint slide.
- Standing water is problematic.
- Replace cement walkway w/rubber. Sidewalk too close.

#### PARK BOARD RESPONSE

**TOTALS**: 0  $0