CITY OF KNOXVILLE

LOW-VOLTAGE REGISTRATION

The City of Knoxville requires low-voltage installers to register for commercial work. Permits are required for low-voltage commercial work. Residential work does not require a permit or registration.

If you are performing work over $24,999 then you will need to obtain a Class 5 City of Knoxville Electrical license.

To register as a Low-Voltage contractor, please complete the following forms and return them to our office.

1. AFFIDAVIT FOR A LOW-VOLTAGE REGISTRATION
   - All sections must be filled out and signed by the applicant. The applicant is the person responsible for the work performed.

2. VALID PHOTO ID OF LICENSE HOLDER (i.e. driver's license)
   - A valid photo ID of the license holder is required

3. SUBMIT DOCUMENTS
   - You may email documents to bldginspections@knoxvilletn.gov
   - You may bring or mail documents to: Development Services
     City County Building
     400 Main Street, Suite 475
     Knoxville, TN 37902

4. LICENSE & APPLICATION FEE
   - License fee: $150
   - Application Fee: $30
   - TOTAL: $180
   - Once the application package is reviewed, we will send you a payment link via email to pay online.
   - We accept Visa, MasterCard and Discover.
   - We also accept checks made payable to City of Knoxville, or cash.

You will be able to pull permits the same day your license is active.

The valuation limit is $24,999, anything more requires a State of Tennessee license.

Please note that City licenses will expire on December 31st, regardless of the issue date.
Low-Voltage Registration Affidavit

State of: __________________________

County of: __________________________

Comes _____________________________, after being duly sworn in accordance with
(Person’s Name – Please Print)
the law, who deposes as follows:

1. I am the __________________________ of _______________________________________
   (Title of Person Making the Affidavit) (Name of Company, Corporation, or Individual)

2. Business Address: ___________________________________________________
   City, State, and Zip Code: _____________________________________________
   Telephone Number: (_____) _______________________________
   Fax Number: (______) ____________________________________
   Email Address: __________________________________________

3. ________________________________ is an employee of ___________________________
   (Employee’s full name) (Company Name, Corporation, or Individual)
   and is authorized to perform work within the City of Knoxville, Tennessee.

4. I have personal knowledge of the matters stated herein. Further affiant saith not.

          AFFIANT

          (Signature of Registrant)

Sworn to and subscribed before me this ________ day of _________________, year of ______.

________________________________________________
Notary Public Signature

My Commission Expires: ____________________________

Driver’s License Number Verified: ____________________________

Registration Number and Date ____________________________