



ADMINISTRATIVE REPORT

DATE: SEPTEMBER 3, 2020

TO: CITY COUNCIL AND PINOLE COMMUNITY MEMBERS

FROM: ANDREW MURRAY, CITY MANAGER

UPCOMING EVENTS

CITY PUBLIC MEETINGS

| Meetings | Date and Time | Location |
|-----------------------------|---------------------------------------|------------------|
| City Council Meeting | Tuesday, Sept. 15, 2020 6:00 pm | Videoconference* |
| Planning Commission Meeting | Monday, September 28, 2020 7:00 pm | Videoconference* |
| City Council Meeting | Tuesday, October 6, 2020 6:00 pm | Videoconference* |

* Due to the State of California's declaration of emergency, City Council meetings are currently being conducted through videoconference pursuant to authorization from Governor Newsom's executive orders. Please submit public comments for City Council meetings to the City Clerk before or during the meeting via email to hiopu@ci.pinole.ca.us. City Council meetings can be viewed live on Channel 26 or video-streamed live on the City's website, www.ci.pinole.ca.us. If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Iopu, at (510) 724-8928 or hiopu@ci.pinole.ca.us. Agendas, minutes, and other information regarding City Council meetings can be found on the City website, https://www.ci.pinole.ca.us/city_government/city_clerk/agendas_and_minutes

OTHER CITY-SPONSORED EVENTS

| Events | Date and Time | Location |
|--------|---------------|----------|
| None* | N/A | N/A |

* The City has cancelled or postponed all City-sponsored events for the time being to comply with the County Health Officer's health orders.

CORONAVIRUS (COVID-19) UPDATE

In response to the latest Health Orders, City Hall is open on an appointment-only basis for the time being. Certain City facilities will remain closed for the time being, including the Senior Center and Youth Center. The City will reopen these facilities as soon as possible. You can find more complete information on the City's COVID-19 website (https://www.ci.pinole.ca.us/city_government/coronavirus_covid_19) as well as the Contra Costa Health Services COVID-19 website (<https://www.coronavirus.cchealth.org>), which is a comprehensive, authoritative resource on Health Orders and health practices.

ITEMS OF INTEREST

NEW CITY FACEBOOK PAGE

The City has launched a new Facebook page, City of Pinole-City Hall (@cityofpinole), to complement the City's other pages (Police Department, Senior Center, and Development Services Department). The new page will serve as a mechanism for communication between the City and the public, to inform the public about the latest news, activities, programs, and events happening in the City. Stay connected and follow Pinole at <https://www.facebook.com/cityofpinole/>.

COASTAL CLEANUP MONTH SEPTEMBER 2020

In 2020, due to COVID-19, Californians won't have group Coastal Cleanup Day events as in the past but caring for our creeks and bays is as important as ever. This year, cleanups will be self-guided. You can get more information on Coastal Cleanup 2020 in Pinole on the City website: https://www.ci.pinole.ca.us/news/what_s_new/2020_coastal_cleanup_month

PINOLE ANIMAL SHELTER

The Contra Costa County Board of Supervisors has tentatively decided to permanently close the Pinole animal shelter. The shelter had been temporarily closed since the onset of COVID-19. The Board of Supervisors will consider taking final action to permanently close the Pinole shelter at its meeting of September 15, 2020. More information regarding Animal Services Department services can be found on its website:

<https://www.contracosta.ca.gov/7282/Animal-Services>

CITY ADOPTS STRATEGIC PLAN IMPLEMENTATION ACTION PLAN

The City Council adopted a Strategic Plan in February 2020 that expresses the City's vision, mission, goals, and strategies (special projects) for the next five years. The Strategic Plan was developed through an extensive analytical and engagement process. The City recently published the Implementation Action Plan for the Strategic Plan, which defines the timeline

upon which each strategy will be undertaken. Copies of the Strategic Plan and Implementation Action Plan can be found on the City website:

https://www.ci.pinole.ca.us/city_government/2020-2025_strategic_plan

OPHTHALMOLOGY CENTER - CORNER OF HENRY AND PINOLE VALLEY ROAD

As you drive along Pinole Valley Road, you may have noticed construction equipment on the property at the corner of Henry and Pinole Valley Road. In June 2020, the City approved and issued a building permit for construction of a 6,900 sq. ft. ophthalmology (eye and vision care) center. The equipment will be performing preliminary site grading and installation of improvements with construction scheduled to commence later this month. It is estimated that construction will be completed in approximately eight months.

2020 GENERAL MUNICIPAL ELECTION

The next General Municipal Election will be held on Tuesday, November 3, 2020 and will include the election of two Pinole City Council seats and Pinole City Treasurer.

Additional information about the General Municipal Election, including candidate and voter assistance information, will be posted to the City's website as it becomes available throughout the election season on the City Clerk's webpage.

A representative from the Contra Costa County Elections Office will be making a presentation at the October 6, 2020 City Council meeting. Please tune in for important updates on voter registration, Vote by Mail, Ballot Box drop-off locations, and polling place information so that you can be prepared to cast your vote.

CENSUS 2020! IT'S TIME TO RESPOND!

By now, all Pinole households should have received a notification in the mail inviting them to respond to the census. You can fill out the census online at my2020census.gov, by phone ([numbers available in 13 languages at this link](#)), or by mail.

Make sure to count **everyone** living in your household as of April 1, 2020. Remember, your responses are confidential and will shape how much federal funding and civic representation our Pinole gets **for the next decade**. When you've completed your census post a picture on your social media with your receipt and tag #CountMeIn and #CoCoCounts.

Still have questions about how to respond to Census 2020? [Click here to check out answers to frequently asked questions.](#)

For more information about Census 2020 and Contra Costa County's efforts visit cococensus.org.

GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!

The City is recruiting to fill vacancies on the following boards and commissions. If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. Please submit your application for the positions below no later than **October 1, 2020**.

For more information on how to apply, please visit the [BOARDS AND COMMISSIONS](#) webpage or contact the City Clerk, Heather Iopu at (510) 724-8928 or hiopu@ci.pinole.ca.us. Candidates must be appointed by action of the City Council to all Commissions or Committees. Please note that all public meetings are taking place virtually through videoconference until local emergency conditions due to the COVID-19 pandemic have improved. Any interviews of applicants for these positions will take place by phone or videoconference.

Planning Commission (3 positions):

The Pinole Planning Commission is a seven-member panel who take action on development requests and make policy recommendations to the City Council. The Commission usually meets on the 4th Monday of every month at 7:00 pm in the City Council Chamber, although additional meetings may be called as required. Commissioners serve four-year terms.

Traffic and Pedestrian Safety Committee (3 positions)

The Pinole Traffic and Pedestrian Safety Committee is a five-member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking and other traffic related matters. The committee makes recommendations to the City Council; committee members service two-year terms.

Contra Costa Library Commission (2 positions – Delegate & Alternate)

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 pm at the Library Administration in Martinez <http://guides.ccclib.org/Commission>.

CALIFORNIA COASTAL CLEANUP 2020

PROTECT
YOUR
HAPPY
PLACE

The text 'PROTECT YOUR HAPPY PLACE' is rendered in large, bold, sans-serif capital letters. Each letter is filled with a different nature scene from California. 'P' shows a grassy field; 'R' shows a rocky cliff face; 'O' shows a forest of tall evergreen trees; 'T' shows a rocky cliff face; 'E' shows a grassy field; 'C' shows a grassy field; 'K' shows a grassy field; 'Y' shows a rocky cliff face; 'O' shows a rocky cliff face; 'U' shows a rocky cliff face; 'R' shows a rocky cliff face; 'H' shows a forest of tall evergreen trees; 'A' shows a forest of tall evergreen trees; 'P' shows a forest of tall evergreen trees; 'P' shows a forest of tall evergreen trees; 'Y' shows a forest of tall evergreen trees; 'P' shows a grassy field; 'L' shows a grassy field; 'A' shows a grassy field; 'C' shows a grassy field; 'E' shows a grassy field. A large, detailed image of a brown deer with antlers is superimposed over the 'P' in 'PLACE'.

Coastal Cleanup Day
Every Saturday in September at your local happy place!

This year, cleaning the coast will start at our own front doors.

For safety reasons, there are no large, centrally organized cleanup sites this year. Instead, cleanups will be self-guided and close to home. Practice physical distancing, and strictly follow both local ordinances and this [safety document](#).

Cleaning your neighborhoods, local parks, streets, and storm drains helps protect our coast. Trash travels through storm drains, creeks, and rivers to become beach and ocean pollution. Help clean the beach by picking up litter in your community with your household.

Cleanups are happening every Saturday in September. If Saturdays don't work for you, don't let that stop you! You can clean up any day, any time. Report your cleanup by recording data on the [CleanSwell app](#) or by completing [this form](#). (You can also use that [form](#) to enter the [Most Unusual Item Contest](#).) All cleanups in September will be included as part of Coastal Cleanup Month.

In some areas of the state, your [local coordinator](#) has special events and virtual programming scheduled throughout the month. Reach out to see what's planned!

Thank you for staying safe, cleaning your neighborhoods, and protecting the coast!