



# ADMINISTRATIVE REPORT

**DATE:** NOVEMBER 8, 2019

**TO:** MAYOR AND CITY COUNCIL  
ERIC CASHER, CITY ATTORNEY

**FROM:** MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Monday, Nov. 18, 2019 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, Nov. 19, 2019 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, Dec. 3, 2019 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **HOLIDAY TREE LIGHTING-DECEMBER 7<sup>TH</sup>**

Join us for our annual Holiday Tree Lighting event on Saturday December 7<sup>th</sup> at the Pinole Senior Center from 2:30 p.m. – 5:00 p.m. The event will feature performances from local groups, face painting, balloon twisting, kids craft corner and a visit from Santa and Mrs. Clause. The Pinole Valley High School marching band will lead a procession to the community corner for the tree lighting at 5:00 p.m. Please see the attached flyer for more details.

## ITEMS OF INTEREST

- **POLLING HAS STARTED FOR POTENTIAL FIRE PARCEL TAX BALLOT QUESTION**

Many residents have already been contacted requesting that they participate in a survey about issues in the City of Pinole. This is the polling survey the City contracted for the potential Fire parcel tax question the Council may place on the November 2020 ballot. Please take the time to participate, either via the link provided in the email or by telephone if you are called. It is critical that the City have as much information on this topic as we can when evaluating the service delivery model option the Community prefers and the amount we are willing to pay for these services. Currently the results of the poll are scheduled for presentation to the Council on December 3<sup>rd</sup> or December 17<sup>th</sup>.

- **CITY COUNCIL DECIDES TO MOVE FORWARD WITH CHARTER CITY BALLOT QUESTION FOR NOVEMBER 2020**

On Tuesday night the City Council voted to move forward with a potential Charter City ballot question in November of 2020, specifically targeted to increase the Real Property Transfer Tax (RPTT). Currently the RPTT is set by State law at \$1.10 per \$1,000 in value, and is assessed upon the sale of property (real estate). The \$1.10 is split evenly between the City and Contra Costa County. What the Council is pursuing is increasing the City's share of the RPTT from \$0.55 per \$1,000 in value to \$12.00 per \$1,000 in value. The estimated increase in General Fund revenue to the City is between \$975,000 and \$1.5 million annually, depending on the volume and value of property sales during the year.

There will be additional opportunities for public input. The Council will review a draft charter and is required by statute to have two (2) public hearings before putting the question on the ballot. You can read through the agenda materials on the City's website here:

[https://www.ci.pinole.ca.us/UserFiles/Servers/Server\\_10946972/File/City%20Government/City%20Clerk/Agendas/11-05-2019/11.05.19%20FINAL%20AGENDA%20PACKET.pdf](https://www.ci.pinole.ca.us/UserFiles/Servers/Server_10946972/File/City%20Government/City%20Clerk/Agendas/11-05-2019/11.05.19%20FINAL%20AGENDA%20PACKET.pdf)

- **COUNCIL APPROVES 1<sup>ST</sup> READING OF ORDINANCE LIMITING OVERSIZED VEHICLE PARKING**

In recent months the City has received complaints regarding the parking of oversized vehicles and trucks on San Pablo Avenue and other areas of the City. Subsequently, the City was notified that a large number of oversized vehicles were parking in residential neighborhoods in the City. These oversized vehicles have been moved en masse between various neighborhoods, apparently to avoid detection by the City. In response, the City Council directed staff to investigate and make a proposal regarding a Municipal Code amendment to regulate and restrict oversized vehicle parking in the City.

The proposed ordinance adds to the Pinole Municipal Code a new section restricting parking of oversized vehicles on city streets for more than three hours, unless actively loading or unloading property. The proposed ordinance shall not repeal, replace, or eliminate any existing Municipal Code sections and shall only apply to those areas not already regulated by the Municipal Code. So for you RV owners, don't worry – you can still park your RV in front of your house for up to 72 hours at a time, in accordance with Chapter 8.24 of the Municipal Code. The Council will consider the 2<sup>nd</sup> reading and adoption of this ordinance at the November 19<sup>th</sup> meeting.

- **WATER POLLUTION CONTROL PLANT PROJECT COMING TO CONCLUSION**

Our nearly 3 ½ year upgrade project at the Pinole/Hercules Water Pollution Control Plant is nearly complete. The project reached substantial completion on October 1<sup>st</sup> and we

expect completion in December. You can find the quarterly project update slides with the November 5<sup>th</sup> meeting agenda, and of course you can watch the presentation on our website.

- **PINOLE SENIOR CENTER UPDATE**

The Pinole Senior Center will be closed from December 23<sup>rd</sup> through January 1<sup>st</sup>. The lunch program and activities will resume on January 2<sup>nd</sup>.

The 2020 Crab Feed is officially sold out, a wait list has been created. Anyone who is interested in adding their name to the wait list should contact the senior center at 510-724-9800 or via email [seniors@ci.pinole.ca.us](mailto:seniors@ci.pinole.ca.us).

- **MAKE YOUR HOME YOUR POLLING PLACE!**

The Contra Costa County Elections Department has now made it easier than ever to request a Vote by Mail ballot for already registered voters.

From your cell phone, simply text "COCOBALLOT" to 2VOTE (28683) and you will receive a response that prompts you through a few easy steps to complete the request.

Vote by Mail ballots can be mailed in or dropped off at several approved locations including any polling place on election days and Pinole City Hall in the weeks ahead of the election.

Don't miss the presentation by the County Elections Department at the **November 19<sup>th</sup>, 2019 Meeting of the City Council at 7:00 p.m.** for more information on the Vote by Mail option as well as a new 24-hour accessible ballot box which will be installed soon at Pinole City Hall.

**FOR MORE INFORMATION ON VOTER REGISTRATION:**

**GO ONLINE:** <https://www.cocovote.us/registration-and-voting-options/register-to-vote/>

**CONTACT:** Pinole City Clerk, Heather Iopu, at (510) 724-8928 - [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us)

OR Contra Costa Elections Department at (925) 335-7800

- **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

The City is recruiting to fill vacancies on the following boards and commissions. If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. These vacancies will remain *open until filled*:

**Traffic and Pedestrian Safety Committee (1 position)**

The Pinole Traffic and Pedestrian Safety Committee is a five member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking and other traffic related matters. The committee makes recommendations to the City Council; committee members service two-year terms.

**Contra Costa Library Commission (1 position - 2-year term as Alternate Delegate):**

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 pm at the Library Administration in Martinez <http://guides.ccclib.org/Commission>.

**Contra Costa County Advisory Council on Aging (1 position):**

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members. Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B. Please submit your **Letter of Interest** and/or an application or additional information.

Applications for all Commissions and Committees, and supplemental questionnaires for certain positions, are available on the City's website at:

[https://www.ci.pinole.ca.us/city\\_government/city\\_clerk/boards\\_and\\_commission](https://www.ci.pinole.ca.us/city_government/city_clerk/boards_and_commission)

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email City Clerk Heather Iopu at [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us). Candidates must be appointed by action of the City Council to all Commissions or Committee.