



# ADMINISTRATIVE REPORT

**DATE:** MARCH 5, 2020

**TO:** MAYOR AND CITY COUNCIL  
ERIC CASHER, CITY ATTORNEY

**FROM:** ANDREW MURRAY, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Tuesday, March 17, 2020 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, March 23, 2020 6:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, April 7, 2020 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **STATE OF THE CITY 2020 WEDNESDAY, MARCH 25<sup>TH</sup>**

Enjoy Breakfast & Networking speakers from Hercules, Pinole and Rodeo discuss their city's direction, upcoming projects and vision for the future. Please see the attached flyer for more information.

- **FIRE SERVICE STUDY FINAL PRESENTATION - APRIL 7, 2020**

Emergency Services Consulting International (ESCI) was asked to provide additional information as an addendum to the City of Pinole Fire Service Study. Because some of the data required for the addendum was dependent on responses from outside agencies, there has been a slight delay in information collection. As such, the anticipated final presentation of the Fire Service Study is at the City Council meeting on Tuesday, April 7, 2020.

- **PINOLE YOUTH CENTER KIDS EXPO AND SPRING EGG HUNT - SATURDAY  
APRIL 4, 2020 10:00 AM – 12:00 PM**

What better way to welcome springtime than with a traditional Egg Hunt! Please join us at Fernandez Park on Saturday, April 4, 2020 for our Spring Egg Hunt and Kids Expo. There will be plenty of eggs for children (age 0-13), don't forget to bring your basket! There will also be an opportunity to meet and greet businesses who provide services, products, and activities for kids and families. \*Egg Hunt starts at 11:30 a.m. For additional questions email: youth@ci.pinole.ca.us or call 510-724-9004

- **COMMUNITY SERVICE DAY – APRIL 18<sup>TH</sup> 8:00 AM – 12:00 PM**

Join the Community Service Commission as they host Community Service Day. This is an opportunity to make our community beautiful by volunteering on service projects. These projects will clean, brighten and prune public spaces and community resources. If you would like to volunteer, please email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or call 510-724-9062. Please see the attached flyer for additional information.

## **ITEMS OF INTEREST**

- **ADOPTION OF CITY OF PINOLE 2020-2025 STRATEGIC PLAN**

The City of Pinole Strategic Plan 2020-2025 expresses the City's vision, mission, goals and strategies for the next five years. It was developed through an extensive and engagement process led by Management Partners, that began in June 2019. The vision is our aspiration for the future. The mission is the City organization's statement of purpose. Please see attached.

- **PINOLE HERCULES WATER POLLUTION CONTROL PLANT**

We are proud of our recent project the Pinole Hercules Water Pollution Control Plant Upgrade was honored with a recognition award from American Public Works Association, Northern California Chapter.

- **TRASH CAPTURE**

The trash capture ordinance adopted by the City Council along with our municipal code enforcement activities has resulted in compliance from our commercial property owners to aid the City in meeting the required compliance point of 80% trash reduction. Thanks to all the commercial property owners for your compliance!

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- **PINOLE YOUTH CENTER UPDATE**

The City's enrichment programs are continuing to grow and expand in the community. Our partnership with Stewart Elementary has been outstanding and will continue this spring. Students will be able to participate in a variety of enrichment programs such as Español for Kids (a Spanish tutoring class that offers homework assistance as well as an opportunity to build on Spanish grammar, communication skills and more), and Cooking Round the World (the theme for the spring will be "Street Foods", students will focus on seasonal, authentic and delicious recipes from various countries). Registration for both programs are open to all students who meet the age requirements.

We are also excited to announce that we will be offering STEM enrichment classes at St. Joseph School this spring. In partnership with SiliconValley4u, we will be offering Coding and Robotic class. Registration for both programs is only open to St. Joseph students who meet the age requirements.

The Tot Sports program is also returning this Spring. Skyhawk will be offering weekly classes on Saturdays at Fernandez Park starting on March 16 - through May 16 from 1-1:45 PM. Children ages 2.5 – 5 years old can register for this program, parent participation is required. The program includes 3 weeks of Soccer, 2 weeks of Baseball and 3 weeks of Basketball; allowing young athletes to discover a passion for a variety of sports in one fun-filled setting.

The Pinole Youth Center will be offering two types of summer camps this year, specialty camps and sports camps. The camps will be held at the Pinole Youth Center and Pinole Valley Park Soccer field. The sports camps will include Snag Jr. Golf, Soccer, Flag Football and Multi-Sports Camp. The specialty camps will include Coding, 3D Modeling, Cooking Round the World, Chopped Jr, STEM by Lego Play-Well Teknologies, Mad Science and Aloha Math. Individual camp descriptions and additional details will be available in our upcoming community guide.

Additional program information and registration for all programs is available via our online system <https://pinolerec.recdesk.com/Community/Home>. For additional inquiries, please contact Cristina Ahlstrand via email [youth@ci.pinole.ca.us](mailto:youth@ci.pinole.ca.us) or call 510-724-9004.

- **TIME FOR ANOTHER CENSUS!**

**Time for Another Census!** 2020 is going to be a pivotal year for our communities not just because it's an election year, but because it's time to take another Census. The Census, which is taken every ten years, is the biggest peace time mobilization effort in the US. How our Pinole community responds will impact our civic representation and resources for the next decade. Data from the census will be used to allocate over a trillion dollars in federal funding for vital programs such as WIC, Section 8, Medicare, Foster care, and much more. That data is also used to decide where to build housing, schools, hospitals, and transit. Every

person not counted is a **loss of up to \$2000 per year for the next ten years** for our local community.

**Starting on March 12**, households will receive a postcard in the mail inviting them to fill out the census online for the first time ever. The Census is only nine questions, will take about ten minutes, and will impact us for the next ten years. **Being counted is easy, safe, and more important than ever.** I humbly ask each of my constituents to pledge to respond to Census 2020 by Census Day on April 1, 2020. **Nine questions, ten years of impact.**

For more information about Census 2020 and Contra Costa County's outreach efforts visit [cococensus.org](http://cococensus.org).

Also, please add the Census fact sheet, attached.

- **[GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!](#)**

The City is recruiting to fill vacancies on the following boards and commissions. If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. These vacancies will remain *open until filled*:

**Traffic and Pedestrian Safety Committee (1 position)**

The Pinole Traffic and Pedestrian Safety Committee is a five-member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking and other traffic related matters. The committee makes recommendations to the City Council; committee members service two-year terms.

**Contra Costa Library Commission (1 position - 2-year term as Alternate Delegate):**

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 pm at the Library Administration in Martinez <http://guides.ccclib.org/Commission>.

**Contra Costa County Advisory Council on Aging (1 position):**

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members. Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B. Please submit your **Letter of Interest** and/or an application or additional information.

Applications for all Commissions and Committees, and supplemental questionnaires for certain positions, are available on the City's website at:  
[https://www.ci.pinole.ca.us/city\\_government/city\\_clerk/boards\\_and\\_commission](https://www.ci.pinole.ca.us/city_government/city_clerk/boards_and_commission)

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email City Clerk Heather Iopu at [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us). Candidates must be appointed by action of the City Council to all Commissions or Committee.

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