

CITY OF NEW CARROLLTON
SCHEDULE OF FEES FY 2020
(March 29, 2019)

City Code, §57-1 “Adoption of fees by resolution” requires that all fees authorized in the City Code be established by the City Council in a Schedule of Fees adopted by resolution at the time of the Annual Budget Ordinance. This Schedule of Fees was adopted by the City Council by Resolution No. 19-__ on the ____ day of May, 2019 and is effective July 1, 2019.

City Code Section that Authorizes Fee	Reason Fee is Assessed	Fee Assessed
Chap. 1 General Provisions §1-8	Copy of the City Code	\$100.00
Chap. 12 Ethics §12-4.M(1)	Failure to timely file a financial disclosure statement	\$2 per day late fee up to a \$250 maximum
§12-4.M(2)	Failure to file a timely lobbyist registration or report	\$10 per day late fee up to a \$250 maximum
§12-6.E(2)	Copy of a financial disclosure statement filed with the City	\$50
§12-8.O	Copy of lobbying registration /report filed with the City	\$1.00 per page
Chapter 35 “Animal Control,” §35-2; Exhibit A to Chapter 35 (a.k.a. 35 Attachment 1:9) Article III “Impoundment of Animals”, D “Fees for impounding, board and care of animals; release of impounded animals;”	Prior to release of an animal in the custody of the City: Impound Fee - D(1)(a) Boarding Fee – D(1)(b) All expenses incurred by the City in conjunction with the provision of veterinary care for the animal – D(1)(c)	\$25 \$20/day or portion thereof the animal is retained in the animal control facility Actual cost + 25% Administrative Processing Fee

Chap. 41 Building Construction		\$100: Construction under \$25,000.00; \$150: Construction over \$25,000
§41-1	Building Permit Fees	
§41-2	Demolition Permit Fee	\$100
§41-7	Variance Application Fee	\$150
Chap. 45 Cable TV		
§45-5	Cable TV Franchise Filing Fee – application for initial franchise, issuance of RFP, renewal of franchise, modification of franchise, & approval of transfer	\$5,000 + reimbursement at cost for reasonable out-of-pocket expenses, including consultants’ fees
§45-11	Cable Franchise Fee Late Payment Fee	5% of Gross Revenues Add’l compensation & interest charges computed from due date at an annual rate = the commercial prime interest rate of the City’s primary depository bank
§45-16	Open Video Systems	Fee in lieu of the Franchise -Fee required in §45-11.B
Chap. 50 Elections		
§50-6	Late Filing Fee - For each Campaign Finance Report or Statement of Contributions and Disbursement Report not filed w/in the time prescribed.	\$10/day or part of a day that a report is overdue.
Chap. 57 Fees		
§57-2	Dishonored/returned check fee	\$30
Chap. 63 Recycling & Refuse		
§63-8	Property Clean-Up	City’s actual cost in cleaning the property (cost of contractor hired to perform service and/or hourly rate of employee(s) required to perform service times the number of hours required to perform the clean-up)

§63-5	Removal of Property Eviction Set-outs	\$500
Chap. 66 Health & Sanitation		
§66-3	Release of impounded shopping cart (Subsection Q)	\$25
	Permit Fee for Portable Storage Units (Subsection T)	\$40
	Request for Extension of Permit	\$20
	Request for Extension of Permit referred to Mayor	\$40
Chap. 71 Housing & Property Maintenance		
§71-9.B	Filing Fee for Appeal to Board of Appeals	\$50
Chap. 72 Signs & Advertising Devices		
§72-4.C	Sign Permit Application Fee	\$25
Chap. 75 Licenses		
§75-2, §75-6	Business Licenses and Permits – Annually	\$110
	Mobile Vendor Licenses	\$150
§75-6	Late Fee	\$15 per 30 days or any part thereof
§75-10	Special Events License	\$110
		However, no fee shall be charged where the event is operated, hosted or given for the benefit of any religious, educational, charitable or nonprofit social or fraternal organization.
	Use of Municipal Center – license	\$75/hour

and §84-3 Chap. 84 Parks	Use of City owned Fields League Play Pick-up Play	\$100/field/day/season \$50 for up to three hours
§75-14	Temporary License	\$75
Chap. 89 Rental Property – Licensing and Inspection	Rental License and Inspection Fee (Initial Licenses and Renewals)	
§89-5.A	Late fee	\$200/yr for single family dwelling \$150/yr for multi-family/condominiums
§89-5.C	Missed Inspection, Re-inspection Appointment Fee	\$5 per day and any portion of a day that the filing is late
§89-7.C		First missed inspection/re-inspection appointment: \$75 Second inspection/re-inspection appointment: \$125 Third and each successive missed appointment: \$200
Chap. 100 Streets, Sidewalks, Public Prop. & Rights-of-Way		
§100-4	Streets/Sidewalk/Gutter/Driveway entrance/Culver/Drain Permit Fee	\$110 if value of work is less than \$30,000; \$220 if over \$30,000 + actual cost of supervision and inspection if exceeds original amount of permit fee
§ 100-17.C.	Telecommunications Application Fee	\$500 for up to five small wireless facilities, with an additional \$100 for each small wireless facility over five, or \$1,000 for non-recurring fees for a new pole, not a collocation intended to support one or more small wireless facilities
	Access fee	\$270 per small wireless facility per year

Chap. 105 Taxation § 105-2	Taxes (real property and improvement) are in arrears on the first day of October following the July in which they were imposed	Shall bear interest at the rate of 1% for each month or fraction thereof that the bill remains unpaid.
Chapter 130 Zoning §130-6	Filing Fee for Variance Application	\$400 for residential application \$800 for commercial application + \$10/public notice sign posted
§130-11	Filing Fee for Departure Application	\$400 for residential application \$1,000 for commercial application + \$30/public notice sign posted
MD. Code, General Provisions, §4-206; City Charter, §C-11	Copy of Police Report	\$15 for City Resident \$25 for Non-City Resident
MD Code, Local Government, §5-205; City Charter, §C-11	Administrative Flagging Fee (associated with parking tickets & speed camera tickets)	\$45
	Vehicle Release (of impounded vehicle)	\$100
MD Code, Local Government, §5-205; City Code, Chapter 63 Recycling and Refuse	Removal and disposal of recycling and trash. Recycling Single-family dwellings Trash Single-family dwellings Condominiums	\$19/year \$120/year \$60/year