



CITY OF SAN RAMON

SENIOR CITIZENS ADVISORY COMMITTEE

AGENDA

Richard Adler • Susan Chen • Velda (Vee) Chick • Colette Clark
Joan Ernst • Pauran Lind • Sandy March • Wayne Mortensen

Alcosta Senior and Community Center
Park and Gardens
9300 Alcosta Blvd.

Regular Meeting
December 05, 2022
10:00 A.M.

Documents received after publication of this Agenda and considered by the Senior Citizens Advisory Committee in its deliberation will be available for inspection at the Alcosta Senior and Community Center Park and Gardens, 9300 Alcosta Blvd., San Ramon during normal business hours and at the Senior Citizen Advisory Committee meeting.

AGENDA QUESTIONS: PLEASE CALL THE SUPERVISOR AT (925) 973-3207

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **SPECIAL ITEMS/ANNOUNCEMENTS**
4. **PUBLIC COMMENT**

Members of the public are encouraged to address the Senior Citizens Advisory Committee on any non-agenda item. Comments should not exceed (3) three minutes. No Committee action can be taken at this meeting on issues raised during public comment. At this time, those in the audience are encouraged to address the Committee on any item not already included in today's agenda.

5. **APPROVAL OF MINUTES**

5.1 Minutes of the November 7, 2022 Meeting

6. **COMMITTEE BUSINESS**

6.1 Trail Master Plan Update – *Keith Haase, Program Manager*

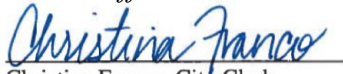
6.2 San Ramon Senior Recognition Program Discussion – *Steve Cox, Recreation Supervisor*

7. **COMMITTEE MEMBER LIASON REPORTS**

8. **COMMITTEE, COMMISSION, AND COUNCIL ANNOUNCEMENTS**

9. **ADJOURNMENT**

I hereby certify the Senior Citizens Advisory Committee agenda was posted 72 hours before the noted meeting. To make a request for disability-related accommodation to participate in the meeting, please contact the City Clerk's Office 72 hours in advance of the meeting at 925-973-2539 or cityclerk@sanramon.ca.gov.



Christina Franco, City Clerk

Dated: November 29, 2022

CITY OF SAN RAMON
Senior Advisory Committee Meeting

November 7, 2022-Minutes
Regular Meeting
Draft

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9 **1. CALL TO ORDER**

10 The Senior Advisory Committee meeting was called to order by Committee Chair Clark at 10:02am. The
11 meeting was held in person at the Alcosta Senior and Community Center, 9300 Alcosta Blvd., San Ramon.
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14 **2. ROLL CALL**

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16 Present:

17 Chair Clark, Committee Member Adler, Chen, Ernst, Lind, Mortensen, and Alternate March
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19 Absent:

20 Committee Member Chick
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22 Liaison Present:

23 Julia Oseland, Parks Commission
24 Mark Armstrong, City Council
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27 Staff Present:

28 Steve Cox, Recreation Supervisor
29 Suzy Chow, Recreation Coordinator
30 Kathleen Schiller, Office Technician II
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32 **3. SPECIAL ITEMS AND ANNOUNCEMENTS**

33 Steve Cox, Recreation Supervisor, provided special announcements
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35 **4. PUBLIC COMMENT**

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37 No members of the public present, no public comment was received.
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39 **5. APPROVAL OF MINUTES**

40 **5.1 Approval of Minutes of the October 3, 2022 Regular Meeting**

41 Committee Member Ernst motioned to approve the October 3, 2022 minutes; the motion was
42 seconded by Alternate March.
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44 The motion passed 7-0-1-0.
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6. COMMITTEE BUSINESS

6.1 LiveWell Resource Fair Feedback – Suzy Chow, Recreation Coordinator

Suzy Chow presented on the LiveWell Senior Resource Fair and solicited feedback from the committee members.

Public comment was received.

6.2 2022-2023 Proposed Annual Report Review and Approval - Steve Cox, Recreation Supervisor

Steve Cox presented the 2022-2023 Annual Report for review and approval. Discussion followed.

Public comment was received.

Committee Member Adler motioned to approve the 2022-2023 Annual Report as presented; Committee Member Mortensen seconded the motion.

The motion passed 7-0-1-0

7. COMMITTEE MEMBER LIASON REPORTS

Joan Ernst, Senior Advisory Committee Member, presented on Teen Council.

Susan Chen, Senior Advisory Committee Member, presented on the Transportation Advisory Committee.

Richard Adler, Senior Advisory Committee Member, presented on the Parks & Community Services Commission.

Wayne Mortensen, Senior Advisory Committee Member, presented on the City Council.

Pourin Lind, Senior Advisory Committee Member, presented on the Library Advisory Committee.

Collette Clark, Senior Advisory Committee Chair, presented on the Senior Foundation.

Public comment was received.

8. COMMITTEE, COMMISSION, AND COUNCIL ANNOUNCEMENTS MEMBER REPORTS

Mark Armstrong, City Council Member, presented on the City Council.

Julia Oseland, Park & Community Services Commission Member, presented on the commission.

Public comment was received.

9. ADJOURNMENT

Chair Clark adjourned the meeting at 11:38am. The next Senior Advisory Committee will be held on December 5, 2022, in person at the Alcosta Senior and Community, 9300 Alcosta Blvd., San Ramon.



Senior Citizen Advisory Committee

Meeting Staff Report

Date: December 5, 2022

From: Steven Cox, Recreation Supervisor

Subject: San Ramon Senior Recognition Program Discussion

Recommended Action:

Staff recommends that the Senior Advisory Committee provide feedback on creating a Senior Recognition Program in San Ramon.

Background:

During the years of 2002-2017, the Alcosta Senior and Community Center had a Volunteer of the Month program, where senior center volunteer who provided significant contributions to the site were recognized on a monthly basis. Volunteers were honored for items such as contributions to the nutrition program, front desk, and overall participation at the site. A brief write up along with a picture were displayed near the front desk for all community members to see. The program was discontinued in 2017 due to the reluctance of volunteers willing to be recognized, as well as the lack of influx of new volunteers at the time. In discussion with the volunteers in 2017, they mentioned that monthly recognition was too frequent.

At the October 3 Senior Advisory Committee meeting, Committee Chair, Colette Clark, introduced the idea during announcements of the desire to recognize individual senior citizens and/or aging-related organizations, who have made a significant contributions toward enhancing the quality of life for senior residents in San Ramon. The committee wanted to discuss the item in more detail and requested the item be added to the Senior Advisory Committee meeting agenda on December 5.

Due to the request by the Senior Advisory Committee, staff contacted several local senior centers in Livermore, Pleasanton, Dublin, Concord, and Danville to all, which have different recognition programs in place for their seniors. Recognition programs range from providing thank you cards, recognizing seniors as part of a Volunteer of the Month program, providing free coffee, and recognition including their names and information in their version of a senior newsletter.

Based on the information gathered from other agencies, a recognition program at the Alcosta Senior and Community Center would be beneficial and could include, but is not limited to the following concepts:

- Identifying and selecting a volunteer and/or organization three times a year and including them in the Encore Newsletter due to previous feedback and staff resources;
- Including their name, picture, and a brief background at the Center and in the Newsletter;
- Recognition with a short presentation and certificate at a Senior Advisory Committee meeting;
- Dedicated parking spot in the current “Volunteer of the Month” at the Alcosta Senior and Community Center.

Staff will incorporate the feedback received from the Committee and develop a formal Senior Recognition Program proposal for approval by the Senior Advisory Committee at an upcoming meeting.