



# CITY OF ESCALON

## **PREAUTHORIZED PAYMENT SERVICE**

I (we) hereby authorize, City of Escalon hereinafter called COMPANY, to initiate debt entries to my (our)  **Checking Account**/  **Savings Account** (select one) indicated below at the financial institution named below to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

**PLEASE ATTACH A VOIDED CHECK**

\_\_\_\_\_  
Financial Institution

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Routing Number

\_\_\_\_\_  
Account Number

This authorization shall remain in full force and effect until the City of Escalon has received written notification from me of its termination in such time and in such manner as to afford the City of Escalon and the Financial Institution a reasonable opportunity to act on it.

I understand that failure to ensure sufficient funds to cover the debit of my account for the amount listed on my utility bill is sufficient cause for termination of this agreement by the City of Escalon. Additional charges may be assessed to my utility account and the City of Escalon may terminate my utility services in such circumstance.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Social Security/Drivers License Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**LIST BELOW ALL ACCOUNTS TO BE AUTOMATICALLY PAID**

\_\_\_\_\_  
City of Escalon Account #

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
City of Escalon Account #

\_\_\_\_\_  
Service Address

Choose one: Deductions for my bi-monthly bill will be deducted as follows\*:

January 15<sup>th</sup>, March 15<sup>th</sup>, May 15<sup>th</sup>, July 15<sup>th</sup>, September 15<sup>th</sup>, and November 15<sup>th</sup>

February 1<sup>st</sup>, April 1<sup>st</sup>, June 1<sup>st</sup>, August 1<sup>st</sup>, October 1<sup>st</sup>, and December 1<sup>st</sup>

If the payment date falls on a weekend or holiday the payment will be deducted on the next business day.

***\*Please note, when signing up for preauthorized payments, it will apply to any future bills. If you have a current balance due it will have to be paid by either cash, check, or money order in the office.***

Return to: 2060 McHenry Ave. Escalon CA 95320 \* Fax to: 209.691.7409 \* email: [utilities@cityofescalon.org](mailto:utilities@cityofescalon.org)