



CITY OF SAN JACINTO
PUBLIC WORKS DEPARTMENT

APPLICATION FOR ENCROACHMENT AND EXCAVATION PERMIT

Permit # _____

*USA I.D. No.: _____

Date: _____

Work Order #: _____

Application Type: _____ Encroachment _____ Excavation

The Undersigned hereby applies for a permit to excavate, construct and otherwise encroach on City of San Jacinto street right-of-way as follows: **(Description of work and installation to be maintained. Submission must include a clear and complete set of plans, exhibits and proposed traffic control, etc.**

(Applicant will state here accurately the location of work which is planned, giving City streets, route, section and engineer's station if possible

***In consideration of the granting of this application, Applicant hereby agrees to:**

1. Indemnify, defend and save the City its authorized agents, officers, representatives and employees harmless from and against any and all penalties, liabilities for loss resulting from claims or court action and arising out of any accidents. Loss or damage to person or property happenings or occurring as a proximate result of any work undertaken under the permit granted pursuant to this application.
2. Remove or relocate an encroachment installed or maintained under this permit, upon written notice from the Department of Engineering. Such notification shall provide justification and adequate lead-time. All removal of encroachments shall be at the expense of the permittee.
3. ***Notify the Engineering Department at least 48 hours in advance of the time when work will be start and upon completion of the work, immediately notify the Engineering Department.**
4. Comply with the terms and conditions of the permit, and all applicable rules and regulations of the City of San Jacinto and other public agencies that have jurisdiction.
5. Night/Weekend work requires a separate permit and additional inspection fees.
6. In signing, Applicant understands and agrees that no work is to be undertaken before issuance of actual permit.
7. ***City of San Jacinto Business License is required prior to issuance of permit.**

Applicant Name and Address

Phone No. _____

Fax No. _____

Email _____

***Applicant's Authorized Signature** _____

(By signing, applicant understands and agrees with items 1-7 of the permit)

Permit shall be void unless work herein is not completed on or before _____ days

Approved By: _____

Date: _____

TRAFFIC CONTROL IS REQUIRED FOR ANY WORK WITHIN THE CITY RIGHT-OF-WAY

Refer to notice on back page.

NOTICE

The Public Works Engineering Department, City of San Jacinto, shall be notified 48 hours prior to any construction. TELEPHONE: (951) 654-3592. If Public Works Engineering Department is not notified, any work performed is subject to immediate removal.

Subject to the provisions of City of San Jacinto, Ordinance 97 and 2234 and Resolution No. 1613 and all terms, conditions, restrictions, specifications, standards and rules and regulations of the City of San Jacinto or any other public agency written below or printed as general or special provisions or incorporated herein by reference:

The City of San Jacinto specifications and/or standards are hereby referred on demand to any authorized representative of the Public Works Engineering Department.

This permit is to be strictly construed and no work other than that specifically mentioned above is authorized hereby. Performance of the work shall be deemed to be acceptance by the Permittee of all terms and conditions of this permit and Resolution No. 1613 and any other applicable City regulations.

Contractor is responsible for returning a completed Road Closure application to the Public Works Engineering Department forty eight (48) hours prior to the closure of/or reduction in width of any streets. Failure to do so will result in a work stoppage.

The following requirements pertain to this permit.

- (1) Permit not valid without underground service to alert ID number.
- (2) This permit is issued to the utility company only. The contractor is required to also obtain a Public Works permit, The City of San Jacinto Hold Harmless Agreement, and obtain a City Business License.
- (3) Comply with standard and special conditions and utility trench surface repair attached.
- (4) Permit not valid without signature of field inspector, following the required pre-construction meeting.

CITY OF SAN JACINTO
ENGINEERING
PUBLIC WORKS PERMIT APPLICATION

Date of Submittal:					
Project Case No.:					
Project Site Address					
Assessor's Parcel No.:					
TYPE OF SUBMITTAL:	Driveway <input type="checkbox"/>	Curb & Gutter <input type="checkbox"/>	Sidewalk <input type="checkbox"/>	Pot Hole <input type="checkbox"/>	Misc. <input type="checkbox"/>
	Curb Core <input type="checkbox"/>	Utility w/o Cut <input type="checkbox"/>	Utility w/Cut <input type="checkbox"/>	Combo <input type="checkbox"/>	

Applicant's Name:		_____	
Mailing Address:			
City:	State:	Zip Code:	
Telephone No.:	()	Fax No.:	()
Email:			

Owner's Information if Different from applicant

Owner's Name:		_____	
Mailing Address:			
City:	State:	Zip Code:	
Telephone No.:	()	Fax No.:	()
Email:			

Engineer's Name:		_____	
Mailing Address:			
City:	State:	Zip Code:	
Telephone No.:	()	Fax No.:	()
Email:			
Registered Professional Engineer No:			

Contractor's Name:		_____	
Mailing Address:			
City:	State:	Zip Code:	
Telephone No.:	()	Fax No.:	()
Email:			
State License No:		Expiration Date:	

Grading Has Been Reviewed By Planning	
Signature:	_____ Date: _____
Comments:	_____